

# Committee on Academic Operations Annual Report

2016-2017

**Committee Membership:** George Heineman (CS, A-D terms), Germano Iannacchione (PH, A-D terms), Fred Looft (ECE, A term), V. J. Manzo (HUA, A-D terms), Kristin McAdams (Administrator of Academic Programs, A-D terms), Sarah Miles (Registrar, A-D terms), Paul Reilly (Academic Advising, A-D terms), Stephan Sturm (MA, A-D terms), Kris Wobbe (Associate Dean of Undergraduate Studies, A-D terms), Amy Zeng (FSB, A-D terms)

**Roles:** Stephan Sturm (chair, A/B terms), George Heineman (secretary, A/B/D terms), Germano Iannacchione (chair, C/D terms), V. J. Manzo (secretary C term), Amy Zeng (secretary, C term)

**Student Representatives:** Lauren Boccio (D term), Colette Pellegrini de Paur (A-D terms), Harrison Burack (B term), Maddie Chudy (C term)

CAO took the following actions during the Academic Year 2016-2017

- Reviewed 50 total unique motions and 18 student petitions
- Reviewed and approved 15 new permanent courses
  - Approved 2 new (1/6) credit permanent courses
  - Approved 1 new 0 credit permanent course
- Reviewed and approved 2 new minors
- Reviewed and approved 1 new course cross-listing and removed two existing cross-listing
- Reviewed and approved 2 motions regarding revisions to degree requirements for the following majors: Electrical and Computer Engineering, Aerospace Engineering
- Reviewed and approved one motion to add program (IMGD Technology)
- Reviewed and approved the removal of 6 courses
- Reviewed and approved 5 new experimental courses
- CAO administration
  - Elected Kris Wobbe to be CAO representative for Classroom Advisory Committee
  - Discussed campus-wide classroom availability and resources. CAO intends to put together a presentation on this subject at a future faculty meeting
  - CAO approved a new topic for a future Great Problems Seminar on Extinctions
- Reviewed student petitions in the following categories:
  - Approved petition from student to receive a minor in Chemical Engineering
  - Reviewed two undergraduate petitions for readmission. One approved. Another approved conditionally, pending final meeting with Paul Reilly (Academic Advising)
  - A student petition to waive suspension was approved
  - Two student petitions to waive suspense were denied

## Summary of motions brought to the faculty in 2016-2017

### September

- Modified degree requirements for ECE majors

### October

- Change CE 3044 from Cat II to Cat I
- Change CE 3074 from Cat II to Cat I
- Add ENV 2310 Cat II permanent course
- Add ENV 2900 Cat II permanent course
- Add ENV 3100 Cat II permanent course
- Add Minor in Sustainability Engineering

### November

- Add ISE 281X experimental course
- Add ISE 380X experimental course
- Add BB 2916 Cat I permanent course
- Add BB 3526 Cat I permanent course
- Add BB 2915 Cat I permanent course
- Add BB 356X experimental course
- Remove BB 2901 and BB 2905 permanent courses
- Substantially revise CH 1010 – CH 1040 (both description and titles) four course sequence
- Revise description for CH 2360
- Revise title and description for CH 2650, CH 2660, CH 2670, CH 3410, CH 4420, CH 4110, CH 4120, CH 4130, CH 4150
- Add CH 4140 Cat I permanent course
- Add cross list to CH 4170 for BBT 4170 and change title

### December

- Change the title and description for MA 2631 Probability
- Change the title and description for MA 1971 Bridge to Higher Mathematics
- Add ENV 300X experimental course
- Remove IMGD/AR 2201 and IMGD/AR 3201 permanent courses
- Add IMGD/AR 2222 Cat I permanent course
- Add IMGD/AR 2333 Cat I permanent course
- Add IMGD/AR 3222 Cat I permanent course
- Add IMGD/AR 3333 Cat I permanent course
- Revise the IMGD Major
- Add an IMGD Technology Major

- Revise catalog description for IMGD Minor
- Add and revise IMGD catalog descriptions

#### January

- No items for faculty meeting

#### February

- Change rules to permit double major in HU&A and IGSD

#### March

- Add zero-credit AE 4090
- Modify Aerospace Engineering distribution requirements
- Add CHE 4410 Cat II permanent course

#### April

- Remove ACC 4200 permanent course
- Add INTL 3050 Cat I (1/6 unit) permanent course
- Add HU 2900 Cat I (1/6 unit) permanent course
- Add IMGD 2400 Cat II permanent course
- Add BUS 310x experimental course

#### May

- Add SS 1505 Cat I permanent course
- Remove ME 4860
- Remove the AE designation of AE/ME 3901
- Revise the Undergraduate Catalog lists of American Studies courses
- Establish a Minor in American Studies
- Add Independent Study course designations by subject and level-of-study
- Modify title and description MA 1033, MA 1034, MA 2431, MA 3231, MA 3233
- Add ME 4424 Cat II permanent course

#### Summer

- Handled 12 student petitions
  - Approved one petition to convert from Part-time to Full-time
  - Seven petitions to readmit from suspension (denied 3, approved 3 part-time, approved 1 full-time, international student)
  - Two petitions to waive suspension (approved 1, denied 1)
  - Denied one petition to waive academic probation
  - Denied one petition to wave academic warning