

COMMITTEE ON ACADEMIC POLICY

MINUTES OF MEETING #15

Monday March 30, 2020

2:00 PM Online Zoom Meeting

<https://wpi.zoom.us/j/353640636>

Attendees: J. Dudle, A. Hall-Phillips, G. Heineman (Chair), A. Heinricher (Provost's Office), G. Salazar, S Weekes, R, Candy MA21

Guests: S. Miles (Registrar's office)

The meeting was called to order at 2:02 pm

1. **Announcements -**

- For the remainder of D term, all CAP meetings will be held via Zoom meeting <https://wpi.zoom.us/j/353640636>
 - OSCAR course report system has over 2,140 visitors
 - CAP Motion to provide students with the option to receive Pass/NR grades for undergraduate courses during D-term 2020 only was approved at faculty Zoom meeting on March 27th. G. Heineman reached out to Mass Academy to find out whether Mass Academy students would (a) be affected by this motion; (b) would be eligible to take advantage of this option. The process of exactly how students will choose this P/NR option will be deferred to a later meeting.
2. The minutes from meeting #13 (March 27, 2020) were revised, edited and approved.
3. The minutes from meeting #14 (March 24, 2020) were revised, edited and approved.
4. G, Heineman reviewed in detail the process that, in a very short time, took place last week to reach a final vote on normalizing COG motion on P/NR grading with CAP motion on P/NR grading
5. Discussion took place to develop a CAP Motion to adjust online course reports of undergraduate and graduate classes for D-2020 term, and graduate classes for the Spring 2020 semester. CAP recommends that due to the unprecedented situation from the potential health risks of Coronavirus, the results of these course reports will be returned to the instructor only; Instructors should not be required to submit results from for administrative purposes such as tenure/promotion or annual reviews. There is precedent at WPI for adjusting the visibility of the results of student course reports.

Based on the content of the discussion and given the urgency of the matter, G. Heineman will prepare a joint CAP-CGSR motion to be distributed to CAP members first and vote electronically within the next day or two. If the motion is approved by CAP, G. Heineman will forward it to Gregory Fischer for CGSR to review this week.

6. Discussion took place to provide students with the option to receive alternative grading (P/NR, AC/AD/NR) for project work completed during D-term 2020. Because of the availability of the SP grade, this may not be necessary. Nonetheless, G. Heineman will prepare a motion to be discussed at the next CAP meeting.

The meeting adjourned at 3:00 pm.

Respectfully submitted
Guillermo F. Salazar
D Term Secretary