

Committee on Academic Policy

Meeting Minutes

Wednesday, 03-24-2021, 2:00 – 2:50 pm

Meeting #17

Meeting held over Zoom due to COVID-19 restrictions.

In Attendance: Jeanine Dudle (Chair), Adrienne Hall-Phillips, Jill Rulfs, Susan Zhou, Jennifer deWinter, Oleg Pavlov (Secretary), Ryan Candy MA '21, Sam Levitan '24, Sarah Miles (Registrar)

1. CAP approved meeting #16 minutes from 03-15-2021.
2. CAP reviewed and approved a joint statement with the Committee on Information Technology Policy (CITP) regarding the use of the commercial proctoring service Honorlock at WPI. The document was originally prepared by CITP and later reviewed and revised by CAP. The statement aims to inform the faculty on pros and cons of using Honorlock. It is not a policy. The CAP Chair will send the modified draft of the statement to CITP.
3. CAP discussed a joint CAP/CGSR Motion to Remove the Credit Conversion Policy. The motion was prepared and submitted to CAP by Registrar Miles on behalf of a working group that consisted of WPI faculty and administrators who had studied this issue over the past two years. According to the existing policy, undergraduates get more credit for graduate courses and graduate students get less credit for undergraduate courses. This WPI policy was adopted in 2010 (CAP/CGSR joint motion of May 13, 2010) and the policy states that "...the conversion between undergraduate units and graduate credits be defined as: 1 graduate credit = 1/6 undergraduate unit." If passed, the policy change will start in AY 2021-2022. Before making its final recommendation, CAP requested additional information from Registrar Miles.
4. Meeting adjourned at 2:50 pm.

Respectfully submitted by Oleg Pavlov