

## Minutes of CAP Meeting #1 AY2019-2020

Thursday, August 29, 2019 3:00 PM, SL 226

Attendees: G. Heineman (Chair), A. Heinricher (Provost's office), G. Salazar, J. Dudle, J. Rulfs, S. Weekes, A. Hall-Phillips, Ariana Cruz-Rivera (AREN '21), Robert Hager (CM '21)

Guests: S. Miles (Registrar's office)

1. Prof Heineman introduced and welcome new SGA representatives.
2. The committee decided to rotate the duty of secretary each term, selecting Prof Hall-Phillips (A), Prof Dudle (B), Prof Weekes (C), and Prof Salazar (D)
3. CAP Annual Report 2018-2019 was reviewed with one correction to the "Outstanding issues for CAP" section.
4. Prof Heineman reviewed the newly created OneDrive CAP repository, which contains minutes, motions, committee reports, and annual reports dating back 20+ years.
5. Discussed priorities for the year and took feedback on new issues to add to the list, including
  - a. Faculty using alternative LMS platforms that are not Canvas
  - b. Research projects or MQPs that are embargoed, specifically projects involving corporate sponsors
6. Prof Dudle volunteered to be the CAP representative on UOAC (Undergraduate Outcomes Assessment Committee)
7. Briefly discussed the past report on Pay-for-MQP, including
  - a. Should we be concerned about research projects or MQPs that are embargoed, specifically projects involving corporate sponsors
  - b. Dean Heinricher gave a brief update on the status of the initial report. The report is forthcoming.
8. Prof Heineman will determine if appointments are needed for the Educational Development Council (EDC) and the Committee on Information Technology Policy (CITP) and asked the committee to provide potential names.
9. Next CAP meeting, Thursday September 12 (since CAP doesn't meet during campus-wide faculty meeting)

Meeting adjourned at 3:50 PM

Submitted by Adrienne Hall-Phillips (Secretary, A term)