

Committee on Academic Policy
Meeting Minutes

1st CAP Meeting of 2020-21

Tuesday, September 1 at 2 PM. Meeting held over Zoom due COVID 19 restrictions.

In Attendance: J. Dudle, G. Heineman (Chair), A. Heinricher (Provost's office), A. Hall Phillips, J. Rulfs, S. Weekes, S. Miles (Registrar), Tarik Ourdyl ME '22, Ryan Candy MA '21

George Heineman continued to serve as A term chair since spring elections were not held and thus officers were not chosen in spring 2020. Jeanine Dudle agreed to serve as Chair for the remainder 20/21 academic year. Jill Rulfs agreed to serve as secretary for A term. The expectation is that elections will be held in A term to fill two currently vacant seats resulting from Professors Salazar and Heineman's terms having ended. Once that happens, Professor Heineman will leave the committee.

The minutes from the final meeting of last academic year, May 11, were approved. The annual report was also approved with minor modification.

The committee asked the registrar for data regarding how many students took advantage of the Pass/Fail option in D and E terms D term, the number of freshmen taking summer classes, and the number of overloads approved in D term and the success rate of students who registered for overloads.

Professor Heineman announced that he has archived all past CAP motions, those that passed and those that failed to be approved, from 1975 to the current date. He will work with Penny Rock to move these to the Faculty Governance archives.

There was discussion of the motion passed by CAP regarding overload approvals passed for A term. A request was made that the specific guidelines now identified in "credits" (e.g. 3.0 credits) include the corresponding "units" (e.g. 1/3 unit). As Banner lists credits, both will be included.

A question was raised regarding the timing of grade submission for A term. The registrar noted that the usual 3 business day practice will not be in effect. Instead that deadline will be extended to five business days making the deadline October 23rd which is after B term has started.

Issues for further or future discussion included:

- Looking at the data and definition of students working "remotely" vs. in person and hybrid attendance.
- Further consideration of aspects of eProjects2.0, including public release of projects. There is particular concern regarding D 20 project reports since projects were compromised by the university's moving entirely to remote learning due to the corona virus pandemic.

The meeting ended at or around 3 PM.

Submitted for approval,

Jill Rulfs