

Committee on Academic Policy

Meeting Minutes

Monday, 05-10-2021

Meeting #22

Meeting held over Zoom due to COVID-19 restrictions.

In Attendance: Jeanine Duple (Chair), Art Heinricher (Provost's office), Adrienne Hall-Phillips, Jill Rulfs, Susan Zhou, Oleg Pavlov (Secretary), Ryan Candy MA '21, Sam Levitan '24, Sarah Miles (Registrar)

1. Meeting started at 2:00 pm.
2. CAP reviewed and approved with minor revisions minutes for Meeting #21 that was held on 05-03-2021.
3. The committee decided to hold a CAP Chair election during the summer, following the general faculty committee elections that are being held in May.
4. CAP discussed a motion on the timing of overload registration, to allow overload registrations in advance of the start of classes. This change would allow students to plan their schedules better, and alleviate stress of not knowing final schedules until the first day of classes. After minor editing off-line following the meeting, the committee approved the final draft of the motion over email on 05-13-2021. The motion will be presented to the full faculty for a vote.
5. CAP discussed several topics that will remain on its agenda for the following academic year. This includes credit conversion procedures when the same course is taken by undergraduate and graduate students. CAP also discussed procedures for changing CDR grades.
6. CAP expressed its appreciation to the Registrar's Office for the exceptional effort in support of the teaching process at WPI during the challenging pandemic year.
7. Meeting adjourned at 2:45 pm.

Respectfully submitted by Oleg Pavlov

Note: These minutes were approved by CAP via email vote on 05-24-2021.