

**COMMITTEE ON ACADEMIC POLICY
MEETING #4 MINUTES**

Thursday September 26th 2019, 3:00 PM, SL 226

Attendees: G. Heineman (Chair), J. Dudle, A. Hall-Phillips, J. Rulfs, S. Weekes, Ariana Cruz-Rivera (AREN '21), Robert Hager (CM '21)

Meeting called to order at 3:02 pm

1. After minor editing, the meeting minutes for Meeting #3 were approved.
2. Prof Raghvendra Cowlagi (AE) has agreed to serve as the CAP CIP appointee.
3. CAP discussed potential policies to govern student digital publications of all forms of student projects. Several current and previous WPI Sponsored Student Project Agreement documents and CAP motions surrounding projects were reviewed and suggested revisions to current policies were drafted. Some of the policies discussed included the following: Embargo policies on final report (for reports withheld from public view), sponsor-requested redactions of final report, faculty or student requested revisions, and options for withdrawing a report

Meeting adjourned at 4:00 pm

Respectfully submitted,

Adrienne Hall-Phillips (A term secretary)

Interim Meeting Secretary