

COMMITTEE ON ACADEMIC POLICY (CAP)
MEETING #6
Thursday October 31st, 2019

Attendees: G. Heineman (Chair), A. Heinricher (Provost's Office), G. Salazar, J. Rulfs, S. Weekes, Ariana Cruz-Rivera (AREN '21), Robert Hager (CM '21)

Guests: S. Miles (Registrar's office)

Meeting called to order at 9:02 am

1. Minutes of Oct 24th, 2019 meeting were approved with edits.
2. The WPI Undergraduate Catalog is in the process of being updated for the next academic year. CAP will send edits to Kristin McAdams in Undergraduate Studies that reflect changes set into effect by 2019 CAP motions that were approved by the Faculty. It is important that the entire catalog gets reviewed for edits and updates annually. Concerns were expressed that not all parts of the catalog may get assigned to people or committees to review because it is not evident who the responsible parties are for such sections.
3. The 3-year Pay-for-Project trial which allowed students to be paid while working on sponsored MQP or IQP projects has ended. A. Heinricher and S. Weekes will review relevant data and the current policy and will bring a proposal back to CAP by the Nov 21st meeting for next steps.
4. The committee will continue to work on the Master Sponsored Student Project Agreement. G. Heineman will reach out to the Office of the General Counsel to meet to discuss the document.

Meeting adjourned at 9:48 am.

Respectfully submitted,
Suzanne Weekes
Interim Secretary for meeting