COMMITTEE ON ACADEMIC POLICY
MEETING #7 MINUTES
Thursday, November 21st 2019
9:00 AM, SL 226

Attendees: G. Heineman (Chair), A. Heinricher (Provost's office), J. Dudle, G. Salazar, J. Rulfs, Ariana Cruz-Rivera (AREN '21), Robert Hager (CM '21)

Guests: Christine Love (Registrar's office)

Announcements

- None

Proposed Agenda

- Approved Minutes from 10-31-2019.
- Several CAP members attended executive session on Workday presentation on Student Module 11-14-2019. CAP felt the presentation still contained too much "marketing pitch" without specific evidence on Workday's ability to be customized for WPI's unique needs. We hope to soon be able to review the student module capabilities once it becomes available for review.
- Committee will review draft undergraduate catalog (2nd edition) with an eye towards sections that might not receive enough attention.
- With completion of Pay-for-Project Trial period, CAP reviewed an initial draft of presentation to be brought to faculty meeting in C term.
- CAP discussed a joint motion from CAP/CAO to modify policy allowing commencement participation for students who have not completed their requirements. After minor changes, motion was approved and sent back to CAO for final confirmation before being sent to the secretary of the faculty.
- CAP discussed a report from OSCAR, the ad hoc Steering Committee for Course Reports. This report is the first from the committee, formed in 2018 at the request of CAP and CGSR. It provided:
    1. Summary of cost/effort in administrating the entire online process.
    2. Recommendations to set target response rate and identify strategies to increase response rate. WPI needs to remind the community of the importance of these course reports to both students and faculty. This should involve ongoing discussions with faculty and outreach to student government.

Ad Hoc Secretary
George Heineman