

## Committee on Advising and Student Life (CASL): Minutes

Meeting #10: 4/12/2021 1:30pm via zoom

Present: Amity Manning (Chair, BBT), Scott Barton (HUA), Jeannine Coburn (BME), Edward Gutierrez (HUA), Lane Harrison (CS), Paul Reilly (Office of Academic Advising); Greg Snoddy (Dean of Students Office), Veronica Brandstrader (Guest, IT)

1. Veronica discussed specific items pertaining to Workday. Agenda items covered:
  - a. Course registration in April/May for the fall will occur in Workday. The first course registration for students will be the most challenging as they learn a new system.
  - b. College Scheduler (third party software) integration with Workday has been challenging to implement. Efforts are ongoing to work through some logistical issues to help students have a better registration experience.
  - c. CRNs will no longer be used in Workday.
  - d. Course registration will remain open for students once it begins. Students will no longer have a specific window of time to register.
  - e. Waitlist process will automatically start operating once registration opens
  - f. Link to [training](#) for faculty about Workday resources
  - g. The College Scheduler link for faculty is currently unavailable. CASL supports making the resource available to faculty.
2. Committee members discussed creating a CANVAS resource for faculty advisors. CASL will put together a survey to gauge faculty interests and ideas of resources needed.
3. Committee members discussed two surveys. The first to be administered to students to inquire about their academic advising expectations and experiences. The second will be focused on faculty advisors and the resources they need to advise effectively.
4. The meeting was adjourned at 2:30pm.

Respectfully submitted,

Paul Reilly

Secretary, CASL