

CASL Meeting Minutes #2
September 14, 2021
3:00 – 4:00 PM
Meeting held via Zoom

Attendees: Scott Barton (Chair), Jeannine Coburn (Acting Secretary), Paul Reilly, Arne Gericke.

Agenda

1. Call to order

Chair Barton called the meeting to order at 3:03 PM.

2. Membership

Scott Barton talked to Mark Richman about potentially adding someone from Multicultural Affairs to CASL. Issues surrounding CASL committee size and composition were discussed, and it was agreed that including others on campus would be best done on an *ad hoc* basis.

- **Action Item (Scott Barton):** The CASL roster on the WPI Governance website (<https://www.wpi.edu/sites/default/files/CASL.pdf>) should be updated by communicating needed changes to Penny Rock.
- **Action Item (Scott Barton):** Invite the Interim Director of OMA for future CASL meetings.

3. Advising Resources

Discussion was tabled to next meeting.

4. Student mental health discussion at faculty meeting

Mark Richman is amenable to having a conversation on student mental health at a Faculty Meeting led by a faculty member from CASL. Our focus in that conversation should be what can we do as faculty to improve the environment and culture at WPI.

- **Action Item (Scott Barton):** Invite Charlie Morse to a near future CASL meeting to start understanding the best objective(s) for faculty engagement.

5. Office of Undergraduate Research Name Change

Associate Dean Arne Gericke expanded the title of the Office of Undergraduate Research to “Office of Undergraduate Research and Creative Activity.” The new title reflects better the mission of the office. The website language will be updated to reflect more clearly the full scope of the office.

6. File Sharing

CASL will be migrating to gr-casl SharePoint for file sharing (meeting agendas, meeting minutes, etc.).

7. Adjournment

The meeting was adjourned at 4:00PM.

Minutes prepared by:

Jeannine Coburn
CASL Acting Secretary