

Minutes of CGSR Meeting #3 on 9/28/2020

The Committee on Graduate Studies and Research (CGSR) held its 3rd meeting of AY '20/'21 on September 28th, 2020 (Monday) via Zoom.

Present: H. Walker (CEE, Chair), K. Gandomi (RBE, Secretary), T. Camesano (Dean of Graduate Studies), M. Demetriou (AE), B. Vernescu (Vice Provost Research), D. Korkin (CS), M. Rolle (BME), G. Fischer (RBE), S. Johnson (FBS)

Guests: K. McAdams (Director of Academic Program Planning), M. Terrio (Executive Director of Graduate Studies), S. Miles (Registrar)

Prof. Walker called the meeting to order at 9:30 AM.

1. The minutes of Meeting #2 were reviewed and approved with minor edits
 - a. Discussion on whether a list of absent voting members should be included on the minutes. Investigate if there is a formal minute guideline from COG.
2. Revised Motion 20-044 - Community Climate Adaptation MS Program
 - a. Committee reviewed changes of the proposal documents provisionally approved at the last meeting. Discussion focused on whether the revised changes met the requirements of the committee based on the previous discussions. The revised motion was voted on and approved.
3. Motion 21-004 - New Course MTE 530 Computational Thermodynamics
 - a. Committee reviewed the course proposal. Minor discussion on language in document (Cat II). Motion voted on and passed.
4. Motion 21-005 - Removal of MPE from Graduate Catalog
 - a. Discussion focused on if there is a plan for students already enrolled in the program and procedures for sunseting graduate programs. Current next steps are to (1) prepare an addendum to this year's course catalog to include the MPE program since there are two new students currently enrolled, (2) make the program removal effective for next academic year while simultaneously removing the applications and reaching out to any students who already applied for next fall, and (3) reach out to motion creators to resubmit a new motion for removing the program next academic year with a statement on the plan to graduate the existing students. With the update CGSR can review and possibly put for a vote next meeting.
5. NECHE Accreditation - CGSR input on self-assessment report
 - a. A representative from CGSR was requested to participate in the discussions for developing the self-assessment report for NECHE Accreditation. The committee had questions on if there is a specific request for a faculty viewpoint and Prof. Walker will reach out to inquire.
6. Academic Calendar 2020-2021
 - a. The preliminarily calendar for this year was shown to CGSR. Discussion was had on the reduced break, possible flexibility when transitioning students between terms, and consistency of appointment dates for TA/RA students.
7. Electronic vote to be created by Prof. Walker for the motion to make Chemistry 555 a permanent course.

The meeting adjourned at 10:50 AM

Respectfully submitted,

Katie Gandomi
Student Representative
Secretary