

Minutes of CGSR Meeting #4 on 10/10/2019

The Committee on Graduate Studies and Research (CGSR) held its 4th meeting of AY '19/'20 on October 10, 2019 (Thursday) in the BETC Conference Room (50 Prescott Street, 2nd floor).

Present: M. Rolle (acting chair), K. Gandomi (RBE, GS), S. Johnson (FSB), D. Korkein (CS), H. Walker (CEE), T. Camesano (Dean of Graduate Studies), M. McGrade (Dean of Graduate Enrollment Services).

Prof. Rolle (acting chair) called the meeting to order at 2:05 PM.

1. The minutes of Meeting #3 were reviewed and approved.
2. The committee was reminded to post Workday challenges related to graduate student and post doc hiring and payroll, and research grant management, to the Canvas discussion board. To solicit additional feedback, CGSR will draft an email to Department Heads, Graduate Program Coordinators and Graduate Program Administrative Assistants. Replies will be directed to grad@wpi.edu and compiled by Dean McGrade's office.
3. The committee discussed five (5) motions submitted by the Interactive Media and Games Development (IMGD) program. Three (3) motions were approved:
 - a. Revise course description: IMGD 5100
 - b. Add course: IMGD 5500. Serious and Applied Games
 - c. Minor revisions and clarifications to the IMGD Master of Science degree section of the Graduate Catalog.

A motion for a PhD program in Computational Media was discussed. The committee was generally supportive, but more information about available resources to support PhD students will be requested. A vote was deferred pending minor revisions.

A motion for a new Masters of Fine Arts (MFA) program was discussed. Additional details will be requested about resources and implementation, and to strengthen the rationale section. A vote was deferred pending revisions and additional information.

Action Item: Prof. Rolle (liaison) will follow up with IMGD.

4. The committee discussed four (4) motions from the Biology and Biotechnology Department. Minor revisions, additional information and clarifications. A vote was deferred pending review of the revised motions.

Action Item: Prof. Rolle (liaison) will follow up with BBT.

5. The next scheduled CGSR meeting (October 24) conflicts with the fall Board of Trustees meeting. **Action Item:** Determine if there will be a quorum for the next meeting.

The meeting adjourned at 3:27 PM.

Respectfully submitted,
Marsha Rolle
Secretary (Fall 2019)