

## Committee on Appointments and Promotions Annual Report 2016-2017

The members of the Committee on Appointments and Promotions (COAP) during the year 2013-2014 were Professors Peter Hansen (Chair), Micha Hofri (Secretary), William Martin, Ravindra Datta, John Sullivan, and P. K. Aravind.

The committee reviewed three internal tenured candidates for promotion in academic rank, to Full Professor. The committee reviewed six internal non-tenure-track candidates for promotion in academic rank to Associate Teaching Professor and reviewed three internal non-tenure-track candidate for promotion in academic rank to (Full) Teaching Professor. The committee reviewed four internal non-tenure-track candidates for reappointment as Professor of Practice.

The committee reviewed six recommendations from the Provost for external appointments: two Professors of Practice, two Visiting appointments, one tenure-track Associate Professor, and one tenure-track Professor.

At the request of the Provost, the committee met with the Provost and the Dean of Arts and Sciences, in January and in February, to discuss its recommendations and related committee matters.

A COAP representative participated in the Department Head searches for the Department of Physics

The committee reviewed faculty evaluations of four Department Heads. Summaries of written and oral evaluation of each of these Department Heads were transmitted to the Provost.

The committee reviewed 15 sabbatical leave requests for the upcoming 2017-18 academic year. COAP recommendations were made to the Provost in a timely manner.

The committee reviewed, revised and rewrote the new criteria for promotion of TT faculty, with the involvement of the COG; the new definition of scholarship/creativity broadens its scope significantly. The COAP continued the review of the procedures and criteria for promotion of continuing NTT faculty. The goal was to implement the "Report of the Task Force on Academic Promotion," published in October 2015. The process included creating, scheduling, and conducting a series of open meetings with the faculty, for feedback and discussion.

The process is not yet complete.

The adaptation of COAP processes to evaluation with the new criteria is an ongoing activity. To this end, a motion to add an appropriate section to the Faculty Handbook was brought to the Faculty and passed.

COAP guidelines, schedules, documents, and procedures are posted at <http://www.wpi.edu/Campus/Faculty/COAP/index.html>

The revised procedure for the elections of COAP membership resulted in faculty election this spring of three new members to COAP: Professors Eleanor Loiacono, Pamela Weathers and Khalid Saeed. The current COAP members met with the newly elected in the last scheduled meeting.

Respectfully submitted,  
Micha Hofri, COAP Secretary