

## **Committee on Governance: Minutes**

Meeting #11: November 29, 2018

Faculty Governance Conference Room (SL 225)

Present: Len Albano (CEE); Kris Boudreau (HUA); Tanja Dominko (Secretary of the Faculty, BBT); Mike Elmes (FBS); Mark Richman (Secretary, ME); Wole Soboyejo (Provost); David Spanagel (Chair, HUA)

Invited Guests: Randy Paffenroth (CITP Chair, MA); Jim Cocola (CITP, HUA); Mary Beth Harrity (Asst. CIO, ATC); Patty Patria (VP IT); Craig Shue (CS, faculty representative to Trustee Technology Committee)

1. Prof. Spanagel called the meeting to order at 12:35pm; the agenda was approved as distributed.
2. Research Computing Policies: Prof. Paffenroth (CITP Chair, MA) summarized two research computing policies that had been drafted by Sia Najafi (Exec. Dir, Acad. and Res. Computing) and had been reviewed by the Committee on Information Technology Policy (CITP).

The Academic and Research Computing (ARC) User Account Policy is designed to ensure appropriate use of WPI's research computing resources (i.e. compute clusters, terminal servers, compute nodes). V.P. Patria emphasized that the draft written policy includes no change in current practice. The Research Data Retention and Maintenance (RDRM) Policy is designed to put systems and procedures in place that will maintain and preserve the integrity of research data. According to the RDRM policy, all datasets required by faculty which are kept on WPI research storage arrays will be maintained permanently if not deleted and for specified intervals of time if deleted by the faculty members or students with access to the data. These safeguards apply to both funded and unfunded research.

CITP will make some minor changes to the policies. Based on CITP's recommendation, COG's intention is to share the draft policies with the faculty for its consideration. If approved by the faculty, the policies will be posted on the WPI website.

3. Task Force on the Status of NTT Faculty: The task force held an open meeting for the NTT faculty on Wednesday Nov. 28. The meeting provided the task force with an opportunity to introduce itself (Prof. Boudreau, Prof. Butler, Prof. Dougherty, Prof. Elmes, Prof. Heilman, Prof. Medich, Prof. Richman, Prof. Tuler, Prof. Wodin-Schwartz, and Prof. Wulf) and to describe its charge and its preliminary work so far. Most importantly, it gave the task force a chance to hear the views and take the suggestions of those NTTs in attendance well in advance of formulating any firm recommendations to the faculty and to the administration. The task force will continue to solicit input from both NTTs and TTTs as it continues its work.
4. Update on the Faculty Conduct Policy: Prof. Boudreau, Prof. Dominko, and Prof. Richman had been working (since early fall) with University Counsel Bunis to develop a new Faculty Conduct Policy. That collaboration stopped about a month ago in response to indications that the Board had revised its Bylaws and intended to implement them without faculty input. Based on preliminary Board actions to delay the implementation of the Bylaws until they could be revised based on faculty input, work on the conduct policy has resumed with one meeting earlier today and one planned for tomorrow morning.
5. Other Updates:
  - a. The Provost will provide last year's data on credit delivery by TTT and NTT faculty members so that it can be incorporated into COG's report to the faculty later this year.

- b. The Provost is incorporating the feedback he received from COG and others into the latest version of the proposal for a Global School.
- c. The Provost has a draft document outlining the roles and responsibilities of the Deans at WPI. He is currently revising the draft so that it can be shared for input by COG and the faculty.

6. The meeting adjourned at 1:50pm.

Respectfully submitted,

Mark Richman  
Secretary, COG