

Committee on Governance Meeting 14, AY 2015-16 Monday January 25,
2016 Salisbury Labs 225

In Attendance:

Bruce Bursten, Chrysanthe Demetry, Tanja Dominko, Daniel Dougherty,
Glenn Gaudette (Chair), Mark Richman, Diane Strong, Suzanne Weekes.

- 1) The meeting was called to order at 1:05 and the agenda was approved as distributed.
- 2) A draft of the minutes of the meeting of December 17, 2015 will be forwarded to COAP representatives (Peter Hansen and Brian Savilonis) for review. Consequently, consideration of those minutes by the committee was tabled.
- 3) Mark Richman announced that the nominating ballots for CTAF and COG have been sent out; they are due January 26. Nominees receiving the most votes and willing to serve if elected will be included in the election ballots.
- 4) Chrys Demetry presented the latest draft of the evaluation instrument for faculty evaluation of Administrators. This year the President, the Chief Financial Officer, and the Deans of IGSD, Undergraduate studies, and Graduate studies will be evaluated.

The committee renewed its discussion of the question on the form that asks the respondent about their level of confidence in their evaluation, for example based on their extent of interaction with person being evaluated. After settling on the wording of this question, and agreeing on some final streamlining of the overall language, the evaluation form was approved.

- 5) The Office of Intellectual Property and Innovation has proposed modifications to WPI's IP Policy. The proposed modifications will be referred to the Provost's Office for review, and the Provost's recommendation will subsequently be brought to COG for final consideration.
- 6) The COG appointee to the committee administering the Trustees' Award for Outstanding teaching is Professor Ali Rangwala, of the Department of Fire Protection Engineering.
- 7) In response to a faculty member's inquiry, the committee discussed the level of detail that should appear in committee minutes that are distributed to the community. It is important that committee deliberations be thorough, while the minutes should capture and summarize the salient features of the discussion. Committee minutes should keep the community informed about faculty governance activities. Transparency is essential to this process, and COG encourages committees to have this be the guiding principle in publishing minutes.
- 8) Provost Bursten reported that he is in the process of preparing the yearly report on Faculty Population data for Tenure-Track and Non-Tenure-Track faculty. Glenn Gaudette requested that relevant Corporate and Professional Education division data be included; the Provost will refer

that request to Stephen Flavin and Kris Sullivan.

The meeting was adjourned at 2:10

Dan Dougherty
Secretary pro tem