



APG Policy Comment Tracker

Professional Services Policy

Comment Period: April 12 – May 12, 2021

<u>Comment No.</u>	<u>Date</u>	<u>Name</u>	<u>Comment</u>
1	4/13/2021	Mary Beth Harrity	<p>Good afternoon,</p> <p>I would like to propose this minor addition (highlighted in yellow) to section V.3.:</p> <p>If the Internal Area of Expertise cannot perform the service <u>in the required timeframe</u>, and both the requesting party and the Internal Area of Expertise agree the service is necessary, the Internal Area of Expertise will assist the requesting party in engaging—or will approve a chosen—External Service Provider</p> <p>Please let me know if you have any questions or need clarification about this suggestion.</p>
2	4/13/2021	Heidi Startz	<p>Hello,</p> <p>Regarding the Professional Services Policy, does this apply to professional services included as part of a large hardware or software purchase? For instance, if we purchase a new identity access management software, such as Saviynt, and the overall cost includes software plus implementation services, is that considered professional services? Would that fall under the rules of this policy?</p> <p>Realistically, those large purchases will already be reviewed by the OGC. Also, we usually couldn't get competitive bids since the services are specific to the hardware or software in question. However, I just wanted to make sure.</p>
3	4/30/2021	Sue Sontgerath	<ul style="list-style-type: none"> • Can we further define Internal Area of Expertise? Who would that be and how do we know what services they can provide? • Seems like a lot of steps and paperwork (20 Rule test?...or is that just for Independent Contractors?) Once a vendor is approved do we need to go through process each time we use them? • Does this policy apply to performers or speakers for summer programs. For example, we work with a hypnotist regularly in the summer. • Just to clarify, this applies to services only and does not apply to vendors?



WPI

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4	5/11/2021	Orla Baxter	<p>Hi</p> <p>You completely missed Sponsored programs in this – please note OSP manages PSAs for sponsored projects which may require additional vetting/sponsor approval</p> <p>See here for the form we use to initiate this process. I’ve copied in Chelsea who manages this - she may have already commented separately.</p> <p>https://fs28.formsite.com/webteamwpiedu/request-for-psa/index.html</p> <p>...</p> <p>Apologies – I see we are referred to in a note – can this be clearer somewhere?</p>