Provision of all reasonable accommodations and services is based upon the current impact of the disability on academic performance. Recent and appropriate documentation must be provided. In most cases, this means that a diagnostic evaluation has been completed within the past three to five years. Flexibility in accepting documentation which exceeds a three to five year period may be appropriate on a case by case basis. If the documentation is inadequate in scope or content, or does not address the individual’s current level of functioning and need for accommodations, reevaluation may be needed. The diagnosing professional must be an impartial individual who is not a family member of the student.

**Documentation must include:**

- A specific, current psychiatric diagnosis as per the DSM-5 criteria which indicates the nature, frequency and severity of the symptoms.

- A clinical summary must include what substantial limitations to major life activities. A clinical summary should also describe to what extent these limitations may impact the student's academic experience.

- If applicable, documentation could include prescribed medications, dosages, and schedules which may influence the types of accommodations provided.

**Recommendations for Specific Reasonable Accommodations:**

- Should address the current and substantial impact of the disability on the student's academic functioning.
- Should recommend reasonable accommodations pertaining to the individual's classroom, campus and housing needs.
- How the effects of the disability are mediated by the recommended accommodations.

**Medical or Psychiatric Professionals:** To assist students in providing this information, please fill out our [Psychiatric Disability Verification Form](#), which can also be found in the documentation guidelines and form section of our website.

Please send documentation to:

**WPI Office of Accessibility Services**
124 Daniels Hall
Worcester, MA 01609
P: 508.831.4908, F: 508.831.4158
AccessibilityServices@wpi.edu