

## Minutes of FAP Meeting #1 AY2018-19

24 August 2018, 3 p.m. – 4 p.m.

SL124

Members in Attendance: Nancy Burnham (Chair), Joseph Sarkis (Secretary), George Pins , Randy Paffenroth, Jeffrey Solomon – Executive Vice President/CFO, Kristopher Sullivan – Associate Vice President for Academic Affairs

Absent: None

- 1) **Approval of the Agenda.** The agenda was approved as distributed.
- 2) **Approval of the Minutes.** No minutes to approve.
- 3) **Appointments of FAP committee.** Joseph Sarkis is elected Secretary; Other positions (Fringe Benefits Committee (FBC) chair and Retirement Plan Committee (RPC) representative) were discussed.
- 4) **Appointment of an NTT and a TT/T faculty member to the Fringe Benefits Committee (FBC).** FAP discussed who might be willing to serve on FBC, and how broad representation would be achieved. A short list of possible candidates was made. The candidates will be contacted in the near future.
- 5) **Resolution of Appreciation of former members.** FAP wishes to formally express our appreciation for their exemplary service to former FAP committee members.

We thank Tanja Dominko, Tahar El-Korchi, and Fabienne Miller and for their contributions and service on the FAP committee. Moved, seconded and unanimously approved.

- 6) **Update - Discussion on Foisie Studio and Messenger Hall.** The building came in under-budget and soft-opened before the start of the term.
- 7) **Update - Class Size:** 1280 students was presented as close to final number for the incoming class. Revenues and costs were close to forecast projections. While the discount rate of the entering class was higher than anticipated, additional mitigated impact on revenue.
- 8) **Updates - The Capital and Operating Plan:** A plan for the next five years, with initial scenarios, will be discussed by the Board of Trustees.
- 9) **Update - Initial Discussion on potential faculty growth model:** Faculty will be a continuing topic of discussion as the year progresses. The model will be decided upon by the Board of Trustees and Administration, and the model will be part of the new five-year institutional plan.
- 10) **Canvas site:** A canvas site is available to all faculty to communicate with FAP via the Discussion Board. The Discussion Board will support posts and replies to support dialogue amongst the faculty. Faculty can self-enroll as “students” on the site and anonymity can be provided by contacting FAP members who will then post the message. The FAP chair will send out an email reminder to all Faculty with instructions for joining.
- 11) **Future work:** The FAP committee members were requested to read over final list of priorities from 2017-2018 for 2018-19 for discussion at next meeting.

Respectfully submitted,

First draft by interim FAP secretary, Joseph Sarkis

Randy Paffenroth, FAP Secretary for 2018-19