Minutes of FAP Meeting #2 AY2018-19
31 August 2018, 3 p.m. – 4 p.m.
SL225

Members in Attendance: Nancy Burnham (Chair), Joseph Sarkis (FBC Chair), George Pins (RPC representative), Randy Paffenroth (Secretary), Kristopher Sullivan – Associate Vice President for Academic Affairs

Absent: Jeffrey Solomon – Executive Vice President/CFO

1) Approval of the Agenda. The agenda was approved as distributed.

2) Approval of the Minutes. The minutes from FAP Meeting #1 were discussed and final approval was tabled until FAP Meeting #3 on 9/7/2018.

3) FBC Updates: Nima Rahbar (CEE) was elected to serve as the FAP appointee on the FBC until 2021.

4) Discussion of roles: The roles for the FAP committee members have been finalized with
   a) FAP Chair: Nancy Burnham
   b) FBC Chair: Joseph Sarkis FBC
   c) RPC Representative: George Pins
   d) FAP Secretary: Randy Paffenroth

5) Future work: Nancy Burnham submitted for consideration the white paper “Sustaining the College Business Model”. Nancy suggested that the faculty members on FAP read it over the next month as a context for our yearly goals.

6) Preliminary discussion of priorities: Nancy Burnham canvased the committee for preliminary thoughts on priorities. Suggested priorities included:
   a) if growth is necessary then do it in a way that supports faculty and undergraduate research,
   b) examining tuition and costs associated with graduate students,
   c) benchmarking of T, TT, and NTT faculty salaries with a particular focus on NTT salaries since they are less frequently addressed,
      i) examining administration costs in relation to other university cost centers
   d) keeping as a core objective understanding what can FAP do to assist the faculty, in particular:
      i) space inventory
      ii) equipment inventory
      iii) research interested of personnel across the university

Other topics of discussion included developing a clear statement on WPI’s position and future as a research school, including defining what it means to compete with R1 schools. On particular topic of interest was startup packages for new faculty and how we can compete. The 5 pillars of the WPI strategic plan were discussed as guidance.
Meeting adjourned 4:05pm
Respectfully submitted,
Randy Paffenroth, FAP Secretary for 2018-19