

Minutes of FAP Meeting #2 AY2018-19

31 August 2018, 3 p.m. – 4 p.m.

SL225

Members in Attendance: Nancy Burnham (Chair), Joseph Sarkis (FBC Chair), George Pins (RPC representative), Randy Paffenroth (Secretary), Kristopher Sullivan – Associate Vice President for Academic Affairs

Absent: Jeffrey Solomon – Executive Vice President/CFO

- 1) **Approval of the Agenda.** The agenda was approved as distributed.
- 2) **Approval of the Minutes.** The minutes from FAP Meeting #1 were discussed and final approval was tabled until FAP Meeting #3 on 9/7/2018.
- 3) **FBC Updates:** Nima Rahbar (CEE) was elected to serve as the FAP appointee on the FBC until 2021.
- 4) **Discussion of roles:** The roles for the FAP committee members have been finalized with
 - a) **FAP Chair:** Nancy Burnham
 - b) **FBC Chair:** Joseph Sarkis FBC
 - c) **RPC Representative:** George Pins
 - d) **FAP Secretary:** Randy Paffenroth
- 5) **Future work:** Nancy Burnham submitted for consideration the white paper “Sustaining the College Business Model”. Nancy suggested that the faculty members on FAP read it over the next month as a context for our yearly goals.
- 6) **Preliminary discussion of priorities:** Nancy Burnham canvassed the committee for preliminary thoughts on priorities. Suggested priorities included:
 - a) if growth is necessary then do it in a way that supports faculty and undergraduate research,
 - b) examining tuition and costs associated with graduate students,
 - c) benchmarking of T, TT, and NTT faculty salaries with a particular focus on NTT salaries since they are less frequently addressed,
 - i) examining administration costs in relation to other university cost centers
 - d) keeping as a core objective understanding what can FAP do to assist the faculty, in particular:
 - i) space inventory
 - ii) equipment inventory
 - iii) research interested of personnel across the university

Other topics of discussion included developing a clear statement on WPI’s position and future as a research school, including defining what it means to compete with R1 schools. On particular topic of interest was startup packages for new faculty and how we can compete. The 5 pillars of the WPI strategic plan were discussed as guidance.

Meeting adjourned 4:05pm

Respectfully submitted,

Randy Paffenroth, FAP Secretary for 2018-19