11/8/2021

Members in Attendance: Mike Radzicki, Joseph Sarkis, Maria Martone, Laura Roberts, Jessica Sabourin, Shams Bhada, Jon Abraham, John Albrecht, Karen Coghlan, Mark Santiago, Dirk Albrecht

Absent: Dan DiMassa, Nicole Caligiuri, Liz Chirico, Will Darling

1. **No Minutes to Approve**
2. **Introductions**
3. **Agenda** – minutes added to Team site, add new members to team site
4. **Mission** – Review
5. **Ideas were generated for advocacy and communications focus for AY 21-22**
   - Help educate community
   - Conduit between employees and FHPQ
   - Open enrollment: Benefits Guide created and sent out, virtual benefits fair, information in biweekly newsletter
   - Possible remedies for more interaction
   - Flex time/work from home ex: flexible summer hours
   - If Possible, health insurance planner or hypotheticals on how the medical plan would work for you...
6. **Ideas for agenda items for the year:**
   - Awareness - currently FAC minutes only go to faculty, should be sent to everyone?
   - Benefits and enrollment
   - 403b – do not want to race to the bottom with benchmarks
   - Health insurance - important to many employees for retention
   - Tuition benefit – important to many employees for retention
   - Flex time/work from home policy

**Action Items:**

1. Invite new members to teams
2. Members should review what was done prior
3. Next meeting November 22, 2021, at 10:00 AM