



**Administrative Policy Group
Official Meeting Minutes
Wednesday, November 11, 2020
2:00 – 2:15 p.m.
Co-Chairs: Wole Soboyejo & Jeff Solomon**

Attendees:

Eric Beattie; David Bunis; Philip Clay; Maureen Deiana; Joseph Fehribach; Patty Patria; Craig Shue; Wole Soboyejo; Jeff Solomon; and Matt Thaler

Minutes:

1. Approval of November 4, 2020 Meeting Minutes

Jeff Solomon called for a vote to approve the November 4, 2020 meeting minutes.

Profs. Shue and Fehribach abstained; all other APG members voted to approve the November 4, 2020 meeting minutes.

2. Vote to Recommend the Computer Systems Purchasing Policy for Approval by President Leshin

Mr. Solomon reminded the APG that this policy was on the agenda for the November 4, 2020 meeting and was discussed at length. Part of that discussion related to revised language in Section IV(C) regarding time-sensitive purchases that was not part of the policy that Prof. Shue, in his capacity as CITP Chair, had previously discussed with Ms. Patria, the policy sponsor. Therefore, Prof. Shue requested, and the APG agreed, to postpone the vote on this policy to the instant meeting so that Prof. Shue could obtain the feedback of CITP on the revision.

Prof. Shue reported to the APG that the revised language in Section IV(C) was acceptable to CITP.

Therefore, Mr. Solomon called for a vote to recommend the policy to President Leshin for approval. Profs. Shue and Fehribach abstained; all other APG members voted to recommend the policy to President Leshin for approval.

3. Status of the Oversight Committee

Prof. Shue inquired about the status of the Oversight Committee, which is required by the recently-approved [Access to User Electronic Information Policy](#). Mr. Bunis informed the APG that President Leshin has approved the membership of the Oversight Committee and he will send an update to the APG after this meeting.



Meeting adjourned at 2:15 p.m.

David A. Bunis
Secretary, Administrative Policy Group