1. The meeting was called to order at 8 am in the Peterson Conference Room. In attendance: J. Rulfs, C. Demetry, H. Ault, K. Rissmiller, D. DiBiasio, L. Mathews, E. Desjardins

2. A “Let it Goat” video provided appropriate humor sufficient to wake everyone up.

3. Minutes of meetings #11 (12/1/15) and #13 (1/14/16) were discussed, amended, and approved.

4. The ongoing discussion of advisor evaluation of projects continued. Rissmiller distributed an updated presentation of the pilot data assembled by Heinricher and Morarian. In most cases projects met or exceeded expectations. However, all agreed that there was not enough data to justify any corrective action. The current data is most useful to test the process and implementation. A wide-ranging discussion took place about specific survey items, performance standards, inter-rater reliability, variability in faculty expectations, individual student vs team evaluation, writing standards and expectations, and wording. Rissmiller will survey/interview faculty who completed the survey in B term to get additional information regarding these items.

5. Heinricher, Demetry, and Rissmiller will meet in the near future with Alison Donta-Venman (new Director of Institutional Research) to discuss UOAC’s mission and goals.

6. The meeting was adjourned at 8:55 am.