

Minutes of the UOAC Meeting #8 on November 16, 2015

The meeting was called to order at 5 pm in the Peterson Room. In attendance: J. Rulfs, C. Demetry, L. Mathews, H. Ault, K. Rissmiller, D. DiBiasio

1. Minutes of the 10/14/15 meeting were edited and approved.
2. Minutes of the 11/9/15 meeting were edited and approved.
3. Announcements
 - a. KJR will communicate the committee's concerns about the WPI mission statement this week to the upper administration.
 - b. Two candidates for the Director of Institutional Research who visited campus this week had significant assessment backgrounds.
4. Advisor's Report on Project Learning
 - a. mechanisms for encouraging project advisors to complete the survey on student progress on learning objectives were discussed. The committee's sense was that the process could mirror the undergraduate protocol where the advisor needs to go through the survey prior to assigning a final grade. Options to return and complete the survey later, with system-generated email reminders were also discussed. KJR will meet with Dean Heinricher and Carla Mararian on these and other details.
 - b. The committee discussed supplemental questions for MQP learning and alignment of the current survey prompts with ABET Criterion 3. Discussion of the proposed new ABET Criterion took place. It was decided the survey should stay as is, and that it be mapped to the current ABET criteria. We can re-map or change in the future should the ABET outcomes change.
5. KJR described his progress focusing on the Series E NEASC forms. Part of that work turned up a number of old, out-dated, incomplete, and unneeded assessment related web pages within the WPI site. Future work will get these eliminated or updated.
6. The meeting was adjourned at 5:50 pm