

Undergraduate Outcomes Assessment Committee Minutes #16, Tuesday, April 9, 2013, Peterson Room, Campus Center

Present: Peter Hansen (Chair), Art Heinricher, Jianyu Liang (Secretary), Chrysanthe Demetry (Morgan Teaching & Learning Center), Satya Shivkumar

Chair Peter Hansen called the meeting to order at 10:05 am.

1. Acceptance of Minutes of meeting #15 on 04/02/2013

Minutes #15 were approved with minor revisions.

2. Follow-up to discussion session of MQP Reviews

The informal discussion session of MQP reviews held on April 3 was a productive meeting with a good turnout. Professor Demetry led the session. Professor Heinricher provided the data from currently available student MQP evaluations. The Draft Summary of MQP Review Forms with Regard to Institute-Wide MQP Learning Outcomes were examined by the participants. The participants expressed strong support for UOAC's effort to provide a set of institute-wide MQP review questions for use by departments or programs in their summer MQP reviews. The group supported the idea of a form for an advisor assessment of MQP learning outcomes for each project at the time of submission of the final project grade. There was a wide-spread agreement that reviews from advisors were an important, valuable and helpful supplement to summer MQP review and student MQP evaluation. UOAC will draft a set of common questions focusing on learning outcomes to pilot in summer MQP reviews.

3. Discussion of Assessment Plan for Undergraduate Learning Outcomes timetable

Peter Hansen prepared a draft timetable ranging from 2012 through 2022 for the Assessment Plan for Undergraduate Learning Outcomes (the Matrix) on behalf of UOAC. Professor Heinricher will provide the schedule of various internal and external reviews/surveys to supplement this timetable. The timetable will be further discussed and updated.

The meeting was adjourned at 10:55 am.

Respectfully submitted,

Jianyu Liang, secretary
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