

UOAC meeting #6 Oct 15, 2014

Present AHeinricher, SShivkumar, CDemetry, KRissmiller, EDesjardins, JRulfs, HAult, NHeffernan

1. The meeting was called to order at 2:00pm by Chair Rissmiller.
2. The minutes of the October 8th meeting were approved as written.
3. The committee discussed minor changes to a letter drafted by Chair Rissmiller addressed to the administration regarding the need for staff support. Chair Rissmiller will forward the letter to the administration.
4. The committee will meet on Mondays in B term, however, there will be no meeting on Nov. 3 due to conflicts with the ABET visit.
5. The committee has forwarded a motion to CAP regarding the Faculty IQP and MQP reports. It is expected that the motion will be forwarded to the Secretary of the Faculty for discussion at an upcoming faculty meeting.
6. The committee discussed summer peer reviews of MQPs. The data from these reviews is included in the assessment matrix, however, there are significant differences between departments in the process, type of data collected and frequency of reviews. While some differences based on disciplines is expected, a subset of the data that are to be used for institutional purposes should be consistent. Each department or program should be able to interpret the institute learning outcomes in context. This represents an opportunity to promote discussion about interpretation within and across departments, and to transfer best practices institute-wide. Proposed guidelines for the summer MQP reviews were drafted in spring 2013, however, these guidelines have not been implemented due to the need for consistency with previously collected data for the upcoming ABET reviews. The committee will also consider revisions of these guidelines based on the more recent work on Faculty MQP reports. The committee plans to pilot these new guidelines this summer. Dean Heinricher will identify those departments scheduled to conduct summer MQP reviews this year.
7. Meeting adjourned at 2:55pm.