

UOAC Minutes 8/29/10

The Undergraduate Outcomes Assessment Committee met at 2:00 pm on Monday, August 29, 2010 in the Peterson Room of the Campus Center

Present: Lance Schachterle, Chrys Demetry, Mustapha Fofana, Art Heinricher, Peter Christopher

1. Professors Schachterle and Christopher were elected Chair and Secretary, respectively, at least for the first term of this academic year. Committee member Professor Peter Hansen, currently advising at an off-campus project center, will be eligible for office upon his return next term.
2. The Committee will continue to focus on reviewing assessment materials in preparation for the ten-year self-study report for the NEASC visit scheduled for October 6-8, 2011. (NEASC is the acronym for New England Association of Schools & Colleges, Inc. Information can be found at <http://www.wpi.edu/Academics/Outcomes/university.html>.) The Committee will update the so-called NEASC matrix which contains entries on learning outcomes for each WPI degree program. In particular, the matrix indicates whether learning outcomes have been developed for each program, where outcomes are published, what data are used to determine that our graduates have achieved the stated outcomes, who interprets such data, and what changes have resulted from use of the data.
3. Dean Heinricher informed the Committee that Melissa Leahy has been named to the position of WPI Enrollment Analyst & Coordinator of Institutional Research, replacing Aaron Harp, who has left WPI, and who previously held the full time position of Director of Institutional Research. Heinricher also informed the Committee of the existence of a NEASC Steering Committee. UOAC suggests that it will be important to make faculty aware of the NEASC visit and that the Steering Committee can help with that.
4. UOAC supports the Dean of Undergraduate Studies on specific tasks such as: 1. requesting MQP Reviews from departments; 2. identifying major changes (e.g., distribution requirements, new programs) that have occurred in the undergraduate program since the NEASC visits of 2001 and 2006; 3. determining the areas in which WPI is or is not in compliance with NEASC's requirements and expectations.
5. The meeting adjourned at 3:00 pm.

Respectfully submitted,

Peter Christopher, Secretary