Present: Jianyu Liang (Chair, ME), Qi Wen (Physics), Art Heinricher (Provost representative), Chrys Demetry (Morgan Center), Emily Pimentel (student representative), Rajiv Malhotra (Institutional Research), John Bergendahl (CEE), Kate McIntyre (H&A)

1. Meeting started at 2:00 pm.

2. Chair Liang notified the committee that majority email approval of the AY19-20 UOAC Annual Report has been received with minor revisions and the annual report has been approved.

3. The minutes of the Oct. 21, 2020 meeting was approved with minor revisions.

4. The committee discussed invitation to the School of Engineering to share the recent ABET visit experience, and reflections and ideas to streamline the assessment process. Chair Liang will extend the invitation.

5. Prof. Demetry introduced to the committee several documents compiled by her that are relevant to ethics assessment, including the Ethical Reasoning VALUE Rubric by the Association of American Colleges & Universities and ethics in MQP reviews of each WPI program. Dean Heinricher shared MQP survey data, including student surveys and advisor surveys. The committee discussed the need to be able to collect and access the MQP survey data, especially the advisor surveys that have had a gap in implementation due to restrains on available resources.

6. Meeting adjourned at 2:50 pm.

Respectfully submitted,

Jianyu Liang
Chair