# **Self and Team Evaluation**

STUDENT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (evaluator)

TEAM MEMBERS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (names of teammates)

TEAM TOPIC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (specific topic covered)

## **Self Evaluation**

In a team situation, I generally find myself falling into the following roles (check appropriate columns for all roles under “IN GENERAL” column). Please check the PRIMARY role you seem to have assumed during this team project in the column THIS TIME.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Role** | **IN GENERAL** | | | | **THIS TIME** |
| **Always** | **Mostly** | **Occasionally** | **Never** |
| Leadership / Decision-Making |  |  |  |  |  |
| Organization / Scheduling / Recordkeeping |  |  |  |  |  |
| Motivation / Spirit |  |  |  |  |  |
| Creativity / Inventiveness |  |  |  |  |  |
| Reliability / Determination /Persistence |  |  |  |  |  |
| Technical Ability / Computer Skills |  |  |  |  |  |
| Other (explain) |  |  |  |  |  |

### **Writing Skills**

As far as writing goes, I consider myself: □ Excellent; □ Good; □ Average; □ Mediocre;

### **Overall Self-Evaluation**

My effort in this team project has been:

□ Excellent; □ Good; □ Adequate; □ Inconsistent; □ Inadequate; □ Awful;

This effort is: □ below my usual standard; □ representative of my usual standard;

Overall, I would give myself the following grade: (use A, A-, B+, B, B-, C+, C, C- or NR) --------- > \_\_\_\_\_

### **Overall Team Evaluation**

The Team’s overall effort has been:

□ Excellent; □ Good; □ Adequate; □ Inconsistent; □ Inadequate; □ Awful;

Overall, I would give my team the following grade: (use A, A-, B+, B, B-, C+, C, C- or NR) ------- > \_\_\_\_\_

### **My Principal Contributions to Team Effort**

Please List your personal contributions to the Team effort. Be honest and complete.

### **Where I could have done better**

Please list the areas in which you think you could have done better. Be constructive.

### **The Team’s Principal Achievements**

Please List the Team’s overall achievements. Be honest and complete.

### **Where the Team could have done better**

Please list the areas in which you think your whole team could (and should) have done better. What could the team have done to make the results better? Be constructive.

## **Evaluation of Other Team Members (1)**

(one form per team member)

TEAM TOPIC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EVALUATOR NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(you)

EVALUEE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (teammate being evaluated)

### **Role**

My teammate seems to have assumed the following role in the team’s dynamics (check all that apply):

□ Leader; □ Organizer; □ Motivator; □ Creative; □ Reliable; □ Technical;

□ Other (explain) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### **Overall Teammate Evaluation**

Teammate’s effort: □ Excellent; □ Good; □ Adequate; □ Inconsistent; □ Inadequate; □ Awful;

Teammate’s writing: □ Excellent; □ Good; □ Adequate; □ Inconsistent; □ Inadequate; □ Awful;

### **My Teammate’s Principal Contributions to Team Effort**

Please List your teammate’s contributions to the Team effort. Be honest and complete.

### **What My Teammate could have done better**

Please list the areas in which you think your teammate could have done better, in relation to his/her contributions to the team effort. Be constructive.

Overall, I would give my teammate the following grade: (use A, A-, B+, B, B-, C+, C, C- or NR) ----- > \_\_\_\_\_

## **Evaluation of Other Team Members (2)**

(one form per team member)

TEAM TOPIC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EVALUATOR NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (you)

EVALUEE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (teammate being evaluated)

### **Role**

My teammate seems to have assumed the following role in the team’s dynamics (check all that apply):

□ Leader; □ Organizer; □ Motivator; □ Creative; □ Reliable; □ Technical;

□ Other (explain) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### **Overall Teammate Evaluation**

Teammate’s effort: □ Excellent; □ Good; □ Adequate; □ Inconsistent; □ Inadequate; □ Awful;

Teammate’s writing: □ Excellent; □ Good; □ Adequate; □ Inconsistent; □ Inadequate; □ Awful;

### **My Teammate’s Principal Contributions to Team Effort**

Please List your teammate’s contributions to the Team effort. Be honest and complete.

### **What My Teammate could have done better**

Please list the areas in which you think your teammate could have done better, in relation to his/her contributions to the team effort. Be constructive.

Overall, I would give my teammate the following grade: (use A, A-, B+, B, B-, C+, C, C- or NR) ----- > \_\_\_\_\_

## **Evaluation of Other Team Members (3)**

(one form per team member)

TEAM TOPIC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EVALUATOR NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(you)

EVALUEE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (teammate being evaluated)

### **Role**

My teammate seems to have assumed the following role in the team’s dynamics (check all that apply):

□ Leader; □ Organizer; □ Motivator; □ Creative; □ Reliable; □ Technical;

□ Other (explain) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### **Overall Teammate Evaluation**

Teammate’s effort: □ Excellent; □ Good; □ Adequate; □ Inconsistent; □ Inadequate; □ Awful;

Teammate’s writing: □ Excellent; □ Good; □ Adequate; □ Inconsistent; □ Inadequate; □ Awful;

### **My Teammate’s Principal Contributions to Team Effort**

Please List your teammate’s contributions to the Team effort. Be honest and complete.

### **What My Teammate could have done better**

Please list the areas in which you think your teammate could have done better, in relation to his/her contributions to the team effort. Be constructive.

Overall, I would give my teammate the following grade: (use A, A-, B+, B, B-, C+, C, C- or NR) ----- > **\_\_\_\_\_**