INITIAL CONTRACTING COUNSELING

1. I have read and fully understand the terms of my ROTC contract.

2. In addition to my ROTC contract and/or further explaining the requirements therein, the following are requirements for my retention as a contracted cadet:

 a. I must maintain required DA height/weight standards (IAW AR 600-9).

 b. I must pass a record APFT once per semester (with a minimum of 60 points per event).

 c. I must maintain a Normal Academic Progression Standard (NAPS) (12-15 credit hours for full and 6-9 credit hours for terms); not including military science courses). Scholarship Cadets must have prior PMS approval to take on-line classes. I must make academic progress toward graduation in the time line set up in my Planned Academic Worksheet (104-R) that I and my academic advisor must sign. I must also register for and take a ROTC class each semester/term while I am in school. If at any time my academic progression changes for any reason to include failing classes or changing my major, I must notify the Army ROTC office and provide an updated signed 104-R.

 d. I must maintain a cumulative academic GPA of 2.0. I must also maintain a semester/term and overall ROTC GPA of 2.0 (for non-scholarship and scholarship cadets).

 e. I must satisfy my professional military education (PME) requirement prior to commissioning by:

 (1) Receiving a baccalaureate degree

 (2) Completing MSL Advanced Course in sequence (MSL 301 through MSL 402)

 (3) Demonstrating proficiency in military history either by taking the ROTC Military History course or taking a PMS approved academic course through the university I attend.

 f. I must complete my fingerprints within 30 days of contracting and I must complete my security clearance on line within 5 days of receiving an email from the Personal Security Investigation Portal (PSIP).

3. If I do not maintain retention standards (e.g. academic/ROTC GPA, APFT and/or height/weight failure, misconduct, etc.) I may be placed on administrative suspension (if a scholarship Cadet) which is forfeiture of my scholarship benefits and book money for a specific school term. During the suspension I must continue to fully participate in ROTC and I will only receive my stipend. As a scholarship cadet, probation is used in very rare cases, which involve mitigating circumstances beyond the Cadet’s control. Failure to correct a deficiency may result in continued forfeiture of my scholarship benefits and book money, termination of my scholarship, or initiation of disenrollment action. If I am a scholarship Cadet placed on leave of absence for any reason, all of my scholarship benefits will be suspended.

4. My military obligation is eight years (scholarship: 4 years active duty and 4 years of either active or inactive reserves; non-scholarship: 3 years active duty and 5 years of either active or inactive reserves). If I receive a Reserve Forces Duty commission, I will serve a short period of active duty (at BOLC II and III). This short time period is followed by service in a Reserve unit for the remainder of the 8 year obligation. However, there is the possibility of serving Active Guard or Reserve (AGR) duty tours which count the same as Active duty in terms of pay and benefits.

5. I understand all scholarship Cadets (MS II and above) and non-scholarship Cadets who breach their ROTC contract as described in AR 145-1, Section VI, paragraph 3-43, will be placed on a leave of absence pending disenrollment. While on a leave of absence I will not be allowed to participate in ROTC training or military science class and I will not be afforded financial assistance or subsistence allowance. If I am disenrolled I may be directed to serve as an enlisted soldier (Involuntary Active Duty (IAD) if the terms of their contract have not been fulfilled. ROTC is a serious commitment and disenrollment for scholarship Cadets with repayment of the scholarship debt is only one option for voluntary breaching the terms of their contract. I also understand:

 a. SCHOLARSHIP CADET:

Under the terms of my contract, the Secretary of the Army or his or her designee, may order me to active duty as an enlisted soldier, if I am qualified, for a period of not more than four (4) years if I fail to complete the ROTC program. If I am disenrolled after the point of obligation, I may be ordered to active duty for one of the periods listed on DA Form 597-3 (Army Senior Reserve Officers’ Training Corps (ROTC) Scholarship Cadet Contract) based upon the year during which my disenrollment was initiated.

 b. NON-SCHOLARSHIP CONTRACTED CADET:

Under the terms of my contract, the Secretary of the Army or his or her designee, may order me to active duty as an enlisted soldier (Involuntary Active Duty), if I am qualified, for a period of not more than two (2) years if I fail to complete the ROTC program and am disenrolled after the point of obligation.

6. I understand that there are other options other than Involuntary Active Duty. During disenrollment proceedings a Cadet can voluntarily elect active duty within 60 days after completion of their current projected graduation date or upon withdrawal or dismissal from school. Or they can elect the Special Active Duty Provision (SADP) which is expeditious call to active duty which will normally be within 30 days from election. The enlistment options will not result in bonuses or an MOS of their choice. They will service based on the needs of the Army. They may also not enlist through an Army Recruiter.

7. I must notify my ROTC Advisor immediately of any changes or developments that could affect my retention as a contracted Cadet, i.e. arrest, on-campus incident with institutional authorities, academic difficulties, academic alignment, or discovery of a medical problem (including but not limited to broken bones, surgeries, hospitalization, etc.). I must also notify the ROTC office of any address or phone number changes.

8. Planned Academic Worksheet (Cadet Command Form 104R) – This form must be up-to-date at all times. If my academic schedule changes for any reasons a new plan must be developed and turned into my ROTC Advisor for review and approval by the PMS.

9. Swimming Requirements – I must be able to swim for 10-minutes using any of the four strokes (breast, side, crawl, or back) and tread water for 5 minutes after a 10 minute rest. I must also pass the CWST which consists of a 15 meter swim with a M-16, wearing BDUs, tennis shoes, and LBE, a 3 meter drop (walk off a 3 meter diving board blindfolded with weapon and LBE, enter the water and remove blindfold, swim to side of pool without losing weapon), and equipment removal (enter water and discard weapon and LBE, then swim to side of pool) prior to attending the Leader Development and Assessment Course (LDAC) or I must have a waiver to attend LDAC.

10. I may change my major once to any discipline (except nurse cadets). If I wish to change my major more than once then the change must be within the same academic level. Army ROTC has broken down all majors into academic levels. (For a list of the academic levels contact your ROTC administration assistant). Any change in major must be approved by the PMS prior to the actual change of major taking effect.

11. Attendance - required at all ROTC activities, to include academic, field training and social events. The PMS or my ROTC Advisor are the only cadre that can excuse me from ROTC activities.

12. Personal attributes - any behavior incompatible with officership (lying, academic cheating, stealing, inaptitude for military training, arrests, discreditable incidents with school, civil, military or administration authorities, etc.) are grounds for disenrollment.

13. I understand that if I have any problems with finances, health or other issues, that I will inform my ROTC Advisor so that he/she can assist me with these issues.

14. I understand that all Cadets, no matter what school they attend, will be paid according to WPI’s start and end dates. I will also receive the flat rate for books using WPI’s dates (scholarship Cadets). I also understand that Cadets are not paid while on Co-Op.

15. The Service members’ Group Life Insurance Election and Certificate form that I filled out only covers me while traveling to, during, and traveling from the Leader Development and Assessment Course (LDAC). It will also be valid during attendance at Cadet Troop Leader Training (CTLT).

16. That acceptance into another officer training program (e.g. USMA) is not authorized unless approved by Headquarters, Cadet Command.

17. Reminder to all nursing majors. You are contracting under a normal contract which does not guarantee that you will be branched nursing. Nursing majors regardless of scholarship status compete nationally for the available active duty nursing slots. For example if the Army is looking to assess 250 nurses for active duty and you are number 135 on the OML then you would be branched as a nurse. If you are number 275 then you would not normally be branched as a nurse for active duty but would more than likely assessed in the reserve component.

18. I have received a copy of this document and understand its content.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CADET SIGNATURE CADRE SIGNATURE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE