

# Application for Access to the Social Science Participant Pool

To apply to have access to the Social Science Participant Pool, please complete this application and include:

- **copy of IRB certificate of protocol approval** (must submit a copy with each study and renewals)
- **copy of Informed Consent** (unless exempt status from IRB)
- **a short debriefing statement** (Debriefing statements will be made available for the participants after they've completed their experiment requirement. You need to debrief your participants at the end of each session—even if your IRB is exempt.)

**Return this form TYPED to the Participant Pool Coordinator, Jeanine Skorinko, SL 317D**  
You may email any questions and the application to Skorinko@wpi.edu

**Term/Year Using Pool:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Standing:** ○ UG ○ G ○ Post-Doc ○ Faculty ○ Visiting Scholar ○ Other \_\_\_\_\_

**Faculty Sponsor/ Principle Investigator:** \_\_\_\_\_

**Protocol Title & # (can be found on IRB approval):**

\_\_\_\_\_

**Protocol Expiration Date:** \_\_\_\_\_

**Length of Study (How long it actually takes to complete in minutes or hours):** \_\_\_\_\_

Less than 30 minutes:                      ○YES   ○NO

Between 35-60 minutes:                      ○YES   ○NO

Between 65-90 minutes:                      ○YES   ○NO

**Is the study being conducted:**

**In a Lab:**                                      ○YES   ○NO

**Online:**                                        ○YES   ○NO

**If online what is the URL?** \_\_\_\_\_

**If online do you have a way to know who participated to award credit without linking their name to their data??**

**Using Qualtrics Automatic Credit System:**                                      ○YES   ○NO

**Created a new database to collect name and will enter manually:**                                      ○YES   ○NO

We have to set a Sign Up Deadline (time at which no more people can set up for a particular timeslots). We do this in hours (1-24 hours). This means if a session is at 9am, the timeslot will stop allowing for signups however many hours earlier that you set (e.g., 2 hour deadline means at 7am the slot closes for signups). Two hours is often a good choice if you will be in class and need to make sure no one signs up while you are in class. Twenty-four hours will limit who will sign up. What would you like to set for this deadline?

Signup Deadline: \_\_\_\_\_ (in hours)

We have to set a Cancellation Deadline (time at which a participant can no longer cancel their session). We do this in hours (1-24 hours). This means if a session is at 9am, the participant will no longer be able to log in and cancel their session however many hours it is set for (e.g., 1 hour deadline means at 8am the participant cannot log in to cancel their session). One hour is often a good choice if you don't want to manually cancel participants, but it depends on your schedule. What would you like to set for this deadline?

Cancellation Deadline: \_\_\_\_\_ (in hours)

Is there a study participants need to complete PRIOR to this study?

Provide name of study: \_\_\_\_\_

Are there studies that participants can NOT have participated in to be eligible for this study?

Provide the name(s) of the study/studies: \_\_\_\_\_

Research Assistant(s): \_\_\_\_\_

Research Assistant(s) email addresses: \_\_\_\_\_

Experiment Location(s): \_\_\_\_\_

Do You Need to Participate in Pre-Selection:  YES  NO

If yes, what are you selecting for? \_\_\_\_\_  
(Please check the demographics form to see if it can be covered there instead.)

If yes, a copy of your questionnaire must be attached to this form. (You must include your protocol #, length of time to take your questionnaire (under two minutes for two sides).