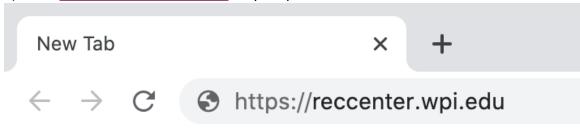
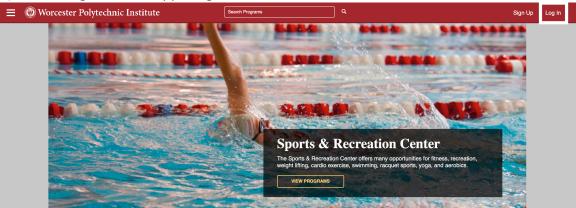
How To Reserve a Workout

To Reserve a Workout Zone

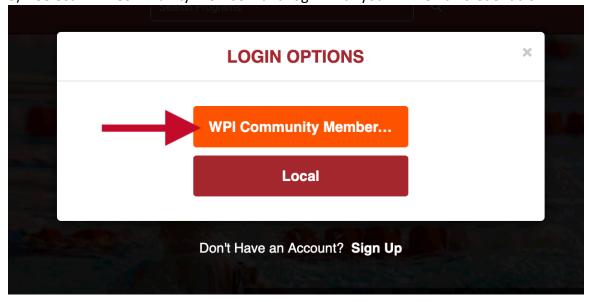
1) Visit https://reccenter.wpi.edu on your preferred web browser.

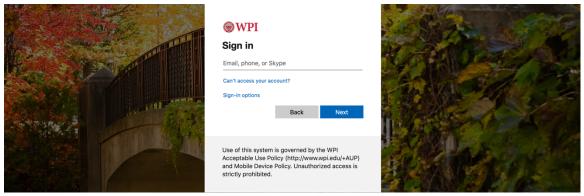


2) Click "Log In" in the upper right corner.

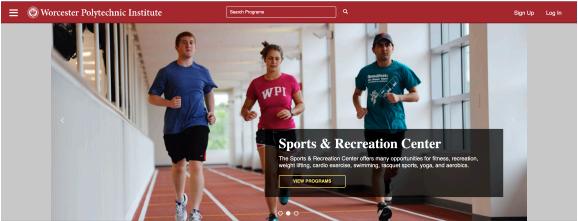


3) Select "WPI Community Member" and log in with your WPI email credentials.

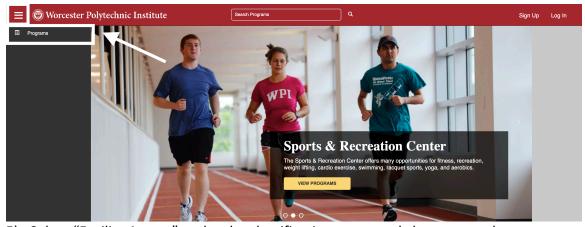




4) Once you are logged in, on the home page scroll down and select "Programs" or select "Programs" from the drop-down menu on the upper left corner.

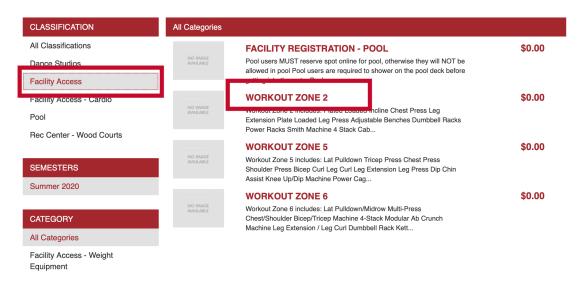






5) Select "Facility Access" under the classification menu and choose a workout zone.

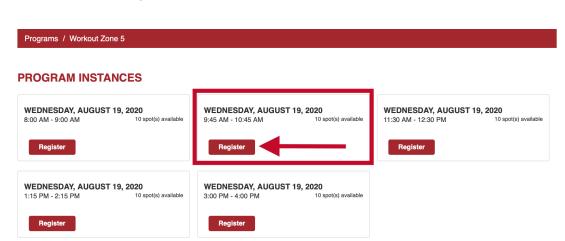
Search Programs



6) Choose a day and time slot available and select "Register".

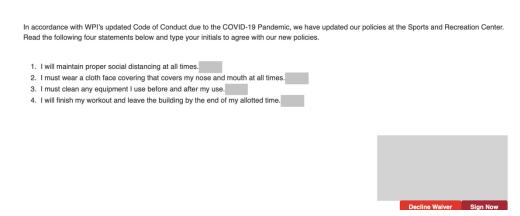
Program Details

Workout Zone 5: \$0.00



7) Read the "WPI Sports and Recreation Center Registration Agreement"

WPI Sports and Recreation Center Registration Agreement

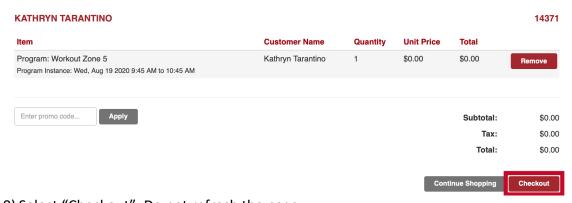


8) Click each box after reading each statement. Use your mousepad to sign your initials by clicking and dragging your finger over your mouse pad. Click "Save".

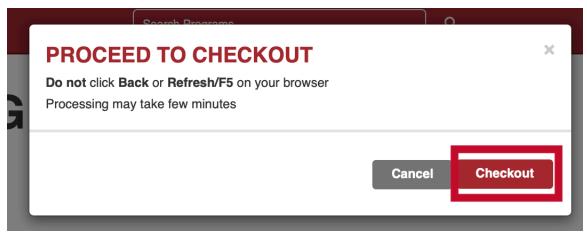


9) If you are not automatically brought to your shopping cart, select the cart in the upper right corner. If you need to change your reservation, select "Remove". If your reservation is correct, select "Checkout" in the bottom of the page.

SHOPPING CART



10) Select "Checkout". Do not refresh the page.



11) Once your reservation is processed you will receive email confirmation.

Your order was processed successfully



To reserve a cardio machine

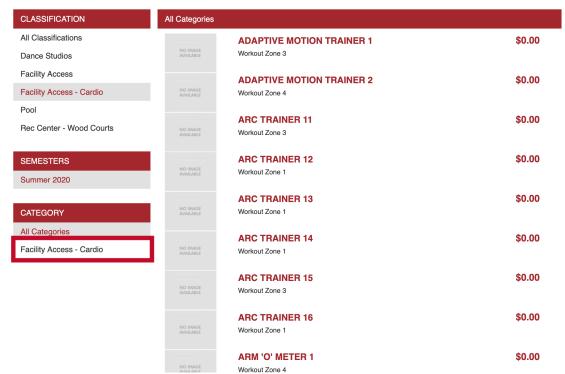
- 1) Follow steps 1-4 as written above.
- 2) Select "Facility Access- Cardio" under the classification menu on the left.

Search Programs

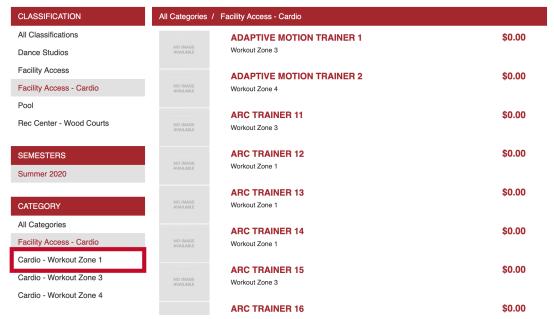


3) Select "Facility Access-Cardio" under the category menu on the bottom left for a filtered view of the equipment.

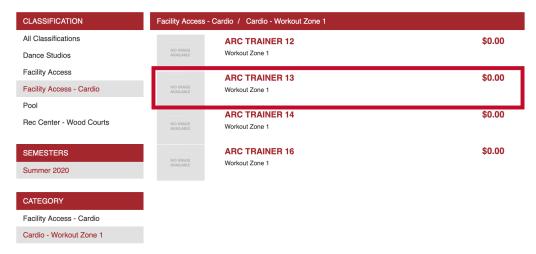
Search Programs



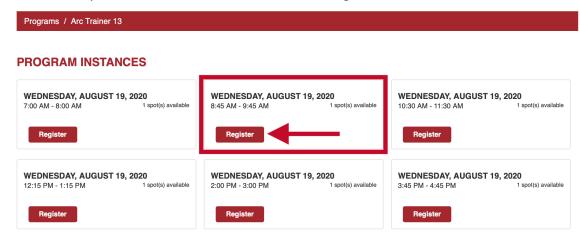
4) Choose a zone to view the equipment available. To change zones, re-select "Facility Access-Cardio" under the category menu.



5) Select the machine you would like to reserve.



6) Choose a day and time slot available and select "Register".



7) Read the "WPI Sports and Recreation Center Registration Agreement".

WPI Sports and Recreation Center Registration Agreement

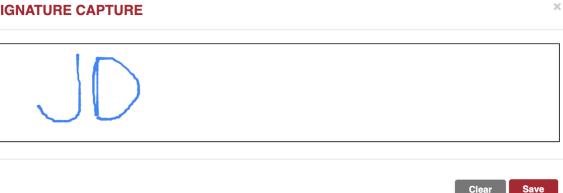
In accordance with WPI's updated Code of Conduct due to the COVID-19 Pandemic, we have updated our policies at the Sports and Recreation Center.

Read the following four statements below and type your initials to agree with our new policies.

1. I will maintain proper social distancing at all times.
2. I must wear a cloth face covering that covers my nose and mouth at all times.
3. I must clean any equipment I use before and after my use.
4. I will finish my workout and leave the building by the end of my allotted time.

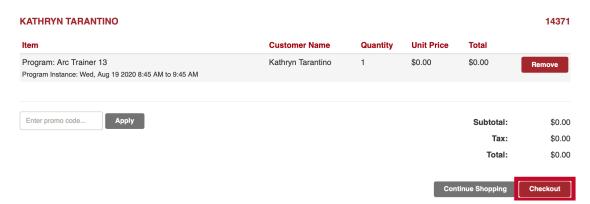


8) Click each box after reading each statement. Use your mousepad to sign your initials by clicking and dragging your finger over your mouse pad. Click "Save".

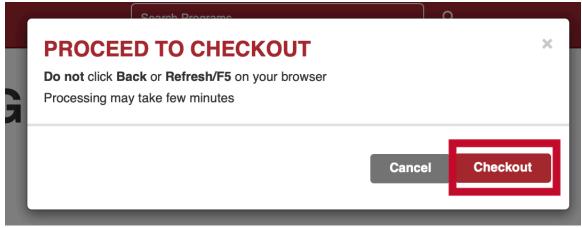


9) If you are not automatically brought to your shopping cart, select the cart in the upper right corner. If you need to change your reservation, select "Remove". If your reservation is correct, select "Checkout" in the bottom of the page.

SHOPPING CART



10) Select "Checkout". Do not refresh the page.



11) Once your reservation is processed you will receive email confirmation.

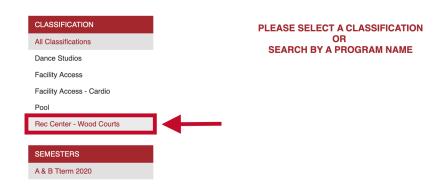
Your order was processed successfully



To reserve the courts

- 1) Follow steps 1-4 as written above.
- 2) Select "Rec Center- Wooden Courts" from the classification menu on the left.

Search Programs



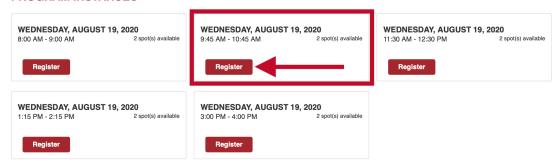
3) Select an available hoop.

Search Programs



4) Choose a day and time slot available and select "Register".

PROGRAM INSTANCES



5) Read the "WPI Sports and Recreation Center Registration Agreement"

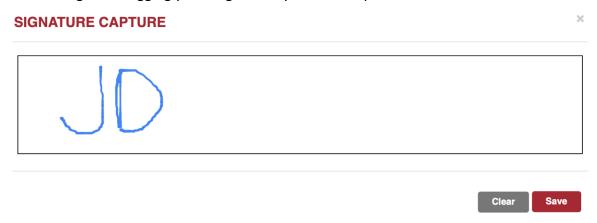
WPI Sports and Recreation Center Registration Agreement

In accordance with WPI's updated Code of Conduct due to the COVID-19 Pandemic, we have updated our policies at the Sports and Recreation Center. Read the following four statements below and type your initials to agree with our new policies.

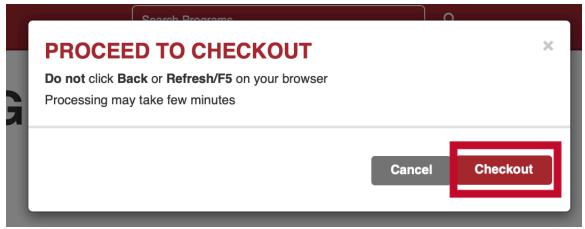
- I will maintain proper social distancing at all times.
- 2. I must wear a cloth face covering that covers my nose and mouth at all times.
- 3. I must clean any equipment I use before and after my use.
- 4. I will finish my workout and leave the building by the end of my allotted time.



6) Click each box after reading each statement. Use your mousepad to sign your initials by clicking and dragging your finger over your mouse pad. Click "Save".

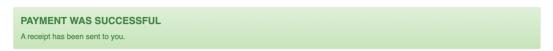


- 7) If you are not automatically brought to your shopping cart, select the cart in the upper right corner. If you need to change your reservation, select "Remove". If your reservation is correct, select "Checkout" in the bottom of the page.
- 8) Select "Checkout". Do not refresh the page.



9) Once your reservation is processed you will receive an email confirmation.

Your order was processed successfully



To reserve dance studios

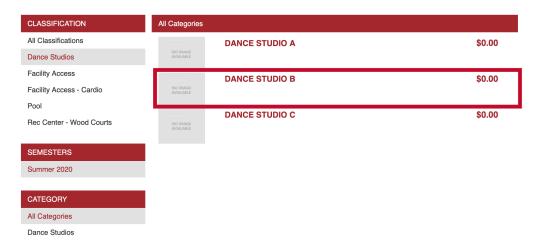
- 1) Follow steps 1-4 as written above.
- 2) Select "Dance Studios" from the classification menu on the left.

Search Programs



3) Select the studio you wish to reserve.

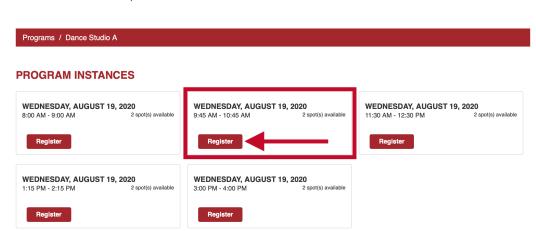
Search Programs



4) Choose a day and time slot available and select "Register".

Program Details

Dance Studio A: \$0.00



5) Read the "WPI Sports and Recreation Center Registration Agreement"

WPI Sports and Recreation Center Registration Agreement

In accordance with WPI's updated Code of Conduct due to the COVID-19 Pandemic, we have updated our policies at the Sports and Recreation Center. Read the following four statements below and type your initials to agree with our new policies.

- I will maintain proper social distancing at all times.
- 2. I must wear a cloth face covering that covers my nose and mouth at all times.
- 3. I must clean any equipment I use before and after my use.
- 4. I will finish my workout and leave the building by the end of my allotted time.



6) Click each box after reading each statement. Use your mousepad to sign your initials by clicking and dragging your finger over your mouse pad. Click "Save".

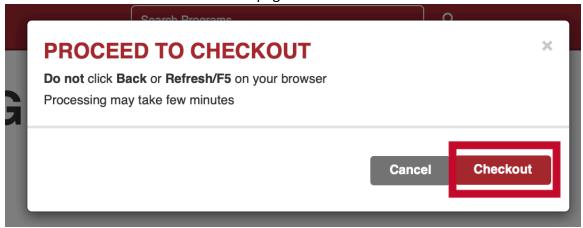


7) If you are not automatically brought to your shopping cart, select the cart in the upper right corner. If you need to change your reservation, select "Remove". If your reservation is correct, select "Checkout" in the bottom of the page.

SHOPPING CART



8) Select "Checkout". Do not refresh the page.



9) Once your reservation is processed you will receive email confirmation.

Your order was processed successfully

PAYMENT WAS SUCCESSFUL

A receipt has been sent to you.

General Tips

• If the page is not displaying all zones in the menu, return to the home page and select the program again.