

WPI Disclosure Number (IPI will assign) \_\_\_\_\_

**WORCESTER POLYTECHNIC INSTITUTE  
INTELLECTUAL PROPERTY DISCLOSURE FORM**

*Forward this completed and signed form to the Office Intellectual Property and Innovation*

**Title of invention:**

**Department:**

**Dean:**

**1. Big Picture: What is the ultimate “one sentence” possible product?**

**2. Inventor(s) - Name, position, phone, email. (Identify all individuals who have made significant intellectual contributions to this invention's advance over prior technology, but do not include anyone merely because s/he has carried out some of the experimental work.)**

**3. Specify any other inventor(s) who is/are an employee of an organization other than WPI and the institutional affiliation.**

**4. Background (To successfully determine the patentability of this invention, it will be necessary to compare it to existing technology, referred to as "prior art." Provide any references to assist in this evaluation.) You should go to [www.patentsrealfast.com/wpi](http://www.patentsrealfast.com/wpi) and use your WPI email for a quick and efficient way to search for prior art. A quick tutorial can be found at: [patentsrealfast.com/faculty](http://patentsrealfast.com/faculty)**

**A. If possible, identify any references to the prior art by patent number or journal article identification.**

**B. Specify any deficiency in the prior art improved upon by this invention or any limitation which it extends.**

**5. Briefly describe the invention (use additional sheets, as necessary). Indicate specifically what is considered to be the invention, as distinct from the prior art. The description may be by reference to another document, which should be attached to this disclosure (e.g., copy of a report, preprint, excerpt from a proposal, etc.).**

**Also attach any sketches, flow charts, structural formulas, circuit diagrams, etc. that are appropriate to and necessary for full disclosure. Please identify any such**

attachment(s) positively by having each page signed, dated, and witnessed. Please list 4-5 key words to start.

6. What level of proof do you have for the invention? Working prototype, proof of concept experiments, etc?

7. Has this invention been disclosed to others, either verbally or in written form (date, place, to whom, method of disclosure)?

8. Indicate any pending disclosures (date, place, to whom, method of disclosure).

9. What does the market look like for this invention? Indicate the potential commercial use of this invention (e.g., fields of use, advantages, estimate of value)

10. Indicate any potential commercial licensees that may be interested in this invention.

**FOR SOFTWARE DISCLOSURES ONLY – if not software proceed to 14.**

11. Was any proprietary code or proprietary or trade secret information from outside of WPI used in the development of this software or are there any other limitations on WPI's use or disposition of this software that you know of?

Yes \_\_\_\_ No \_\_\_\_

If yes, send a copy of the agreement to [ipi@wpi.edu](mailto:ipi@wpi.edu) or describe below how the third party code may impose limitations on this invention.

12. Documentation: Has documentation been prepared in conjunction with software? Yes \_\_\_\_ No \_\_\_\_

If yes, please describe if it is ready for public release, if no, please describe what efforts it will take to release.

13. Software maintenance and updates. If you answered yes to commercial release, are you or your department prepared to maintain and support the software and are resources available to do so? Yes \_\_\_\_ No \_\_\_\_

Do you and/or your department require further use of the software and/or are the inventors/authors intend to continue and enhance the software? Yes \_\_\_\_ No \_\_\_\_

**End of Software section**

**14. Identify any grants, sponsors or projects (provide grant/contract number) under which either conception or first reduction to practice occurred, including partial funding and Federal "formula" funding. Also list any related projects and/or inventions and any other potential claimants to rights in this invention.**

**NOTE: This is very important to have the correct grant number in the proper format as WPI needs to report any inventions developed under federal grant money.**

Grant:

Sponsor

Grant #

Principal Investigator

Federal formula funds (Hatch or McIntyre-Stennis). Specify:

Other Sources of Funds (Describe, ie. EPSCOR, Industry). Specify:

**15. Were any University funds or other resources used in making this invention (if yes, please explain).**

**16. If funded by an external sponsor, has the sponsor been notified of this invention, either directly, in a progress or other report, or in an application for additional funds (date, sponsor, method of disclosure)?**

**This disclosure will become the first official University record of this invention. Before signing, please ensure, to the best of your knowledge, that all information provided herein is complete and accurate.**

**Signed and submitted by:**

**Inventor's Signature (1)**

**Date**

**Citizenship**

\_\_\_\_\_

**Print name:** \_\_\_\_\_

**Home Address, Including City, State and Zip:**

**Non WPI email:**

**Inventor's Signature (2)**

**Date**

**Citizenship**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Print name:** \_\_\_\_\_

**Home Address, Including City, State and Zip:**

**Non WPI email:**

**Inventor's Signature (3)**

**Date**

**Citizenship**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Print name:** \_\_\_\_\_

**Home Address, Including City, State and Zip:**

**Non WPI email:**

**Inventor's Signature (4)**

**Date**

**Citizenship**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Print name:** \_\_\_\_\_

**Home Address, Including City, State and Zip:**

**Non WPI email:**

Add more as needed

NOTE: WPI will assume that any eventual revenue from this invention will be split equally, unless there is a different split as acknowledged below:

Inventor 1: Name \_\_\_\_\_ Percent of Inventor share: \_\_\_\_\_

Acknowledged: \_\_\_\_\_

Inventor 2: Name \_\_\_\_\_ Percent of Inventor share: \_\_\_\_\_

Acknowledged: \_\_\_\_\_

Inventor 3: Name \_\_\_\_\_ Percent of Inventor share: \_\_\_\_\_

Acknowledged: \_\_\_\_\_

Inventor 4: Name \_\_\_\_\_ Percent of Inventor share: \_\_\_\_\_

Acknowledged: \_\_\_\_\_

Add more as needed

**Departmental Endorsement:** To the best of my knowledge, the above information is correct.

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

**Advisor Endorsement for Inventions by WPI Students:** To the best of my knowledge, the above information is correct.

Student Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

For Office of Intellectual Property and Innovation use:

Date Received Acknowledged by \_\_\_\_\_

Sponsorship Rights Verified: Yes No

Copies Attached: Yes No