

## **Privacy Practices**

Worcester Polytechnic Institute Health Plan – Notice of Privacy Practices

### **Our Pledge to You**

This notice is intended to inform you of the privacy practices followed by the WPI Health Plan and the Plan's legal obligations regarding your protected health information under the Health Insurance Portability and Accountability Act of 1996 (HIPPA). This notice also explains the privacy rights you and your family members have as participants of the Plan. It is effective September 23, 2013.

The Plan often needs access to your protected health information in order to provide payment for health services and perform plan administrative functions. We want to assure the plan participants covered under the Plan that we comply with federal privacy laws and respect your right to privacy. WPI requires all members of our workforce and third parties that are provided access to protected health information to comply with the privacy practices.

Any questions regarding this policy should be directed to WPI's HIPPA Contact Person:

Benefits Administrator  
WPI  
100 Institute Road  
Worcester, MA 01609