



**WPI**

**Annual Security &  
Fire Safety Report  
- 2016 (Clery Act)**

## **A Word About Campus Safety**

One of the most important aspects of campus living is the quality of safety offered by a university. The WPI Police Department is dedicated to providing a safe learning environment for our students, faculty, and staff. As members of the campus community, the department strives to uphold an environment where civility is practiced, diversity is respected, and safety is ensured.

The WPI Police Department also provides educational and safety programs for the campus community and maintains a pro-active stance in prevention and security. To fulfill this goal, the department seeks out community involvement and encourages a combined police and community approach in problem solving and interactive relations.

We welcome suggestions that will enhance our services and look forward to working as partners in fostering a safe and secure campus environment.

—Cheryl A. Martunas, Director/Chief

WPI Police Department

## **WPI's Right to Know**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act was signed into law in November 1990. It requires institutions participating in student financial aid programs under Title IV of the Higher Education Act of 1965 to disclose information about campus safety policies and procedures and to provide statistics concerning certain crimes that occurred on or near campus. This report also includes fire safety statistics with residential halls emergency preparedness evacuations and missing person. In 2013 the Act was further Amended with the additional requirements of reporting certain crimes under the Violence Against Women Act. The ASR is prepared by the Director of Public Safety with collaborating data and statistics submitted by the Dean of Students, Director of Residential Services, Counseling, Athletics and the Worcester Police Department. In compliance with the act, the information is posted for employees and students at the following website <http://www.wpi.edu/offices/police.html>. Printed copies may be obtained by calling 508-831-5533.

## **Law Enforcement Authority and WPI Police**

The WPI Police Department is located at Founders Hall, lower level, about two blocks from the campus quadrangle. It operates 24/7, year-round. WPI police officers are commissioned in accordance with the provisions of Chapter 22C, Section 63, of the Massachusetts General Laws and have full law enforcement authority in and upon all property owned, occupied, or used by WPI. WPI Police receive their authority from the Colonel of the Massachusetts State Police, and are sworn Special State Police Officers. The WPI Police take responsibility in providing police services and crime prevention to all WPI Community members within their jurisdictional boundaries. WPI Police works closely with the Worcester Police in addressing security and safety concerns within the public streets and sidewalks contiguous to the WPI Campus.

All newly appointed police officers are graduates of a police academy conducted or sanctioned by the Massachusetts State Police or the Massachusetts Criminal Justice Training Council. Recruit training academies consist of several months of full-time, in-depth training in all aspects of police operations and are followed by several weeks of field training under the close supervision of a WPI Police supervisor. Annual in-service refresher training is provided to all officers, and officers are frequently assigned to attend in-depth training in a variety of specialized topics:

- Crime Prevention Theory
- Investigation of Sexual Assaults
- Investigation of Bias-motivated Crimes
- Rape Aggression Defense (RAD)
- Defensive Tactics
- OSHA Regulations
- Firearms Training
- Active Shooter
- ICS/NIMS (Incident Command)
- Terrorism
- Weapons of Mass Destruction
- Diversity, Sensitivity, and Multicultural Awareness
- CPR/First Responder
- Defibrillator

## **Police Services and Training Offered for Community**

The WPI Police Department believes it is more beneficial to prevent crimes than to react to them after the fact. A primary vehicle for accomplishing this goal is the department's crime prevention strategy, a program based on the concepts of eliminating or minimizing criminal opportunities whenever possible, and encouraging students and employees to be responsible for their own security and the security of others. This strategy is also based on a multilevel approach that includes proactive area patrols of the campus, crime prevention education and training, building and area surveys to assess risk, and recommended compensatory measures. Following are some of the programs and services offered as part of the WPI Police Community Service Unit:

- Rape Aggression Self Defense (RAD)
- Security Tracking of Office Property (STOP)
- National Bicycle Registration
- Identity Theft
- Lost and Found
- Access Control
- Intrusion/Fire Alarm Monitoring
- Student Orientation Programs
- Sexual Assault Awareness
- Active Incident Awareness
- Domestic Violence
- Student Transportation Services (SNAP)
- Emergency Medical Services(EMS)
- Street Smarts Seminars
- Crime Prevention Presentations, Brochures/Literature
- Officer Liaison, Community Relations
- Traffic Safety and Services
- Room and Building Lockouts
- Safe Haven Program
- Timely/Safety Notification of Criminal Activity
- Safety Escort Programs
- New Employee/Student Orientation
- Emergency Phones
- Card Access System

Members of the WPI community seeking specific crime prevention programs or seminars may arrange a meeting with a representative of the Community Service Unit, who will help tailor a program to fit your needs. Call 508-831-5433.

## Interagency Relationships

The WPI Police Department maintains a close working relationship with the Worcester Police Department, state and federal law enforcement agencies, and other agencies of the criminal justice system. The Worcester Police routinely provide shift coverage in addition to working special events and details alongside of the WPI Police. Crime-related reports and statistics are routinely exchanged at info-sharing meetings.

The Command and Supervisory staff of our department is encouraged to participate in professional associations that foster increased proficiency in their areas of responsibility. Members of the staff maintain active memberships in the following associations:

- International Association of Campus Law Enforcement Administrators
- Northeast Colleges and Universities Security Associations
- Massachusetts Association of College and University Public Safety Directors
- Massachusetts Chiefs of Police Association
- Central Massachusetts Chiefs of Police Association
- Greater Boston Police Council
- Association for Student Conduct Administration

## Reporting Criminal Incidents and Other Emergencies

In compliance with the Clery Act, ***WPI requires that employees and students promptly report all emergencies and criminal activity (within 24 hours of becoming aware) to the WPI Police Department.*** To assist in this process, WPI has strategically placed approximately 105 Emergency Phones (recognized by their blue lights) throughout the campus. These phones ring directly into the WPI Police Department, automatically registering the location of the caller.

A crime or other serious incident may also be reported at the WPI police station, Founders Hall, lower level. All reports will be investigated. Violations of the law will be referred to the law enforcement agencies and when appropriate, to the college judicial discipline process for review. When a potentially dangerous threat to the college community arises, ***timely reports or warnings*** will be issued through email announcements, text messages or other appropriate means. An incident report is then completed by WPI Police personnel in accordance with departmental policies and procedures. WPI Police exercises victim confidentiality and withholds victim's names when issuing timely reports and warnings.

The WPI Police Department, in cooperation with local law enforcement agencies, investigates all reported criminal activity. Anyone with information regarding a crime or other situation that poses a threat to the campus community should notify WPI police immediately.

The Dean of Students Office, Residential Services, and the Counseling Center can also assist students in reporting serious incidents. The Office of Human Resources is available to assist all employees with issues of concern and outside support.

In addition, several efforts are made to notify members of the WPI community in a timely fashion about incidents and campus crime. Some of these efforts include the following:

- Safety Notifications and Emergency Alerts
- Special articles (student newspaper)
- Annual Security and Fire Safety Report
- WPI participates in FBI's Uniform Crime Reporting Program for campus crime published in the annual U.S. Department of Justice publication, (*Crime in the United States*).

The following numbers are provided to assist you in reporting incidents of crime:

### **Emergency:**

WPI Police: 508-831-5555; on campus, dial 5555

Worcester Police: 911

### **Non-emergency:**

WPI Police Department:	508-831-5433; on campus, dial 5433
	508-831-5463; on campus, dial 5463
WPI Dean of Students Office:	508-831-5201; on campus, dial 5201
WPI Residential Services:	508-831-5645; on campus, dial 5645
WPI Counseling Center:	508-831-5540; on campus, dial 5540
WPI Human Resources:	508-831-5470; on campus, dial 5470
Worcester Police:	508-799-8606

*Personal Safety Escorts -SNAP 508 831-6111*

A map of Emergency Phone locations can be found at <https://www.wpi.edu/student-experience/resources/safety> under the section "Reporting an Emergency or Crime."

## **Emergency Notification Systems and Evacuation Procedures**

In the event a situation arises that constitutes an immediate threat to members of the WPI community, the college has various systems in place to communicate information quickly. Upon verification of a dangerous situation or significant emergency involving an immediate threat to the health and safety of our community members on campus, the following methods may be activated:

- A notification on the Emergency Preparedness website in conjunction with an email advising the community of the posted notification.
- A notice on campus electronic bulletins and/or posted on WPI's website. A notice posted in each residence hall and may be disseminated to fraternities and sororities.
- An email blast utilizing the campuses E-BROADCAST system.
- The activation of WPI ALERT, our emergency notification system that utilizes email, text messaging and telephone voice messaging. Phone numbers and email addresses of parents or other persons identified by students or employees as emergency contact persons are included in the WPI ALERT system. The college will also post updates during critical incidents on the WPI website.

Based upon the nature of the emergency the responsibility for assessing the severity of the threat begins with the Senior Staff of the College, WPI Police, Facilities Department, Office of Environmental Health and Safety or Health and Counseling Services. Upon the determination by any of these entities that a significant threat exists, the senior staff of the appropriate department will immediately notify the College's Crisis Response Team. The team will promptly make a decision regarding the emergency notification. Personnel from the Office of Marketing and Communications will generally have the responsibility for preparing and disseminating emergency messages and updates. In the event of confirmation of a threat involving imminent risk to personal safety, the Command Staff of the WPI Police Department may activate any and/or all means of the emergency notification systems prior to notifying the Crisis Response Team.

The Crisis Response Team or the Director of Public Safety will make a decision without delay, taking into account several factors. Among the factors to be considered are as follows:

- The safety of the community.
- The content of the message and whether to send the emergency message to all or some of the campus.
- The nature of the emergency.
- The duration of the emergency.
- Does the emergency impact a particular building, entire campus, or a segment of the population?
- Will the notification in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The College's Crisis Response Team, plans, publicizes and conducts a test of the emergency response and notification system at least annually and maintains a record documenting each test, including a description of the exercise, the date, time and whether it was announced or unannounced. This task is handled and managed by the Universities Marketing and Public Relations Department.

## **WPI Police Daily Log**

Dispatchers at the WPI police station document all calls for service in the police daily log a chronological record of all crimes reported to the WPI Police, as well as the names of all persons arrested. Daily logs are available for public viewing during regular office hours; copies are available within two business days of request.

## **Monitoring and Recording Criminal Activity**

**On campus:** Our computerized information management system assists officers in documenting reports of crimes, injuries, emergencies, unusual events, or suspicious activity on campus, and facilitates the collection of monthly and annual crime statistics. The WPI Police Department is linked nationwide through the LEAPS/NCIC/CORI Law Enforcement Network, allowing the department access to criminal activity, motor vehicle history/information, and priority communication between law enforcement agencies.

**Off campus:** The Worcester Police Department provides WPI Police with statistics for crimes committed on public property located within the same reasonably contiguous geographic area of the university (i.e., sidewalk, street, thoroughfare, parking facility) and is adjacent to a facility that is owned or controlled by the university if the facility is used by WPI in direct support of, or in a manner related to, the university's educational purposes. It also provides statistics for crimes

committed in any building or property owned or controlled by student organizations that are recognized by WPI (see Crime Statistics section).

When a serious crime occurs on campus, the Worcester Police Department is contacted and WPI Police works closely with the Worcester Police Department in a coordinated investigative effort, and collaboratively responds to crimes within the peripheral areas of the WPI Campus. Such areas includes: Fraternities, Sororities, and other student housing contiguous to the WPI Campus. Depending upon the nature of the crime, State Police specialists may be contacted and requested to assist in the investigation.

## **On Campus Missing Student Protocol**

As required by federal laws, WPI has adopted this missing student notification protocol.

If any member of the WPI Community believes that a student who is living in on campus housing is missing, the WPI Police must be notified immediately at 508- 831-5555. WPI Police will initiate an investigation to locate the student and notify the Dean of Students and/or Administrator on call.

All students residing in on-campus housing have the option to identify confidentially an individual to be contacted by WPI in the event the student is determined to be missing for more than 24 hours using the following link to access the form <http://www.wpi.edu/student-experience/housing-dining/living-on-campus> (Student Confidential Contact Form). Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation will have access to this confidential contact information. Students who wish to identify or update a confidential contact for this purpose can do so at any time. If the missing student is under the age of 18 and is not an emancipated individual, WPI will notify the student's parent of legal guardian immediately after WPI Police has determined that the student has been missing for more than 24 hours.

Within 24 hours of determining that a student is missing in accordance with its internal operating procedures, WPI will notify the Worcester Police Department, the police department of the community where the missing student maintains a home of record, and the individual designated as the student's confidential contact, that the student has been missing for 24 hours. If the missing student is under the age of 18 and not an emancipated individual WPI is also required to notify a custodial parent or guardian not later than 24 hours after determining that a student has been missing for 24 hours, in addition to notifying the student's confidential contact. If the missing student is under the age of 21, WPI will also post a missing person notice on the national police information network. WPI reserves the right to notify additional individuals or law enforcement agencies or authorities in its discretion if an emancipated student over the age of 18 is determined to be missing, including the parents or guardians of the missing student.

## **Access to Academic Buildings, Other Facilities**

Access to campus facilities and grounds is a privilege extended to students, faculty, staff, and guests. WPI encourages an open environment, with limitations, to assure adequate protection of all members of the university community. Except for residence halls, most campus facilities are accessible to community members during the days and evenings that classes are in session.

Specific hours of operation are determined by respective department heads (faculty or administrative). Access to these facilities after hours (and when classes are not in session) is in accordance with the access control policies established by the designated department head and the WPI Police Department. Faculty, staff, and students must receive proper and advanced authorization when these facilities are closed.

Most of WPI's students, faculty, and staff use keys or keycards to access buildings and rooms on campus. Lost or stolen keys should be reported to the WPI Police Department immediately. A report will then be documented and forwarded to the WPI locksmith. Keys issued are nontransferable. WPI will prosecute unauthorized persons found trespassing on university property or found in possession of unauthorized keys, keycards, or access codes.

For additional information on property and property damage, unauthorized locks, lost keys/keycards, and costs, go to [www.wpi.edu/offices/facilities.html](http://www.wpi.edu/offices/facilities.html).

## **Residential Services Program**

WPI's Residential Services staff provides resident students with information concerning security and safety policies and procedures, including guest access policies, in its community standards.

During holidays and other periods when classes are not in session, some or all residence facilities are closed. Students authorized to live on campus during those times may be asked to register with the Residential Services Office and the WPI Police Department. Safety and security policies and procedures that apply during the academic school year are in effect during these periods, as well.

Security in the residence halls is an extremely important issue. Resident students play a key role in ensuring these areas are safe and secure, since they know best who belongs in the residence halls, and who looks out of place. They serve as the eyes and ears for their fellow students and the WPI community. If something looks suspicious to them, they're advised to call the WPI Police Department. Since resident students cannot assume that everyone who approaches the door of a residence hall is a student or resident, they are advised to avoid holding doors to let others enter or from propping doors open for any reason.

## **Global Perspective Program**

WPI is committed to the health, safety, and security of all students who participate in the Global Projects Program. While off-campus study can present unique challenges and risks, careful preparation, diligent planning, and adherence to recommended safety practices all support a productive and rewarding project experience. The Interdisciplinary and Global Studies Division (IGSD) promotes safety in all of our programs through a series of mandatory pre-departure orientations that address key issues related to health, safety, and security at off-campus project locations. We provide detailed logistics and safety information through our Going Global handbooks prepared for each site, and we maintain a 24-hour emergency response service that is available to assist all participants at our global project centers. We work closely with the Dean of Students Office, the Student Development and Counseling Center, the WPI Police Department, and other campus resources to address incidents that do arise.

It is imperative that all students undertaking off-campus study through the Global Projects Program and Individually Sponsored Residential Projects at WPI adhere to health and safety recommendations distributed through the Going Global handbooks and pre-departure orientations. All students traveling off-campus are strongly encouraged to supplement these formal preparations with their own research to learn more about issues concerning personal health, safety, security, crime prevention, and cultural differences at their planned project site. Key resources for this purpose are available online through the WPI Global Portal: <http://wpi-sa.terradotta.com/index.cfm?FuseAction=Abroad.Home>. Through the decisions they make before and during their project experience and by their day-to-day choices and behaviors, students can have a major impact on their own health and safety while they are completing projects off campus.

Please contact the IGSD with questions or for more information on how to best prepare for your experience in the Global Projects Program. IGSD: 508-831-5547 or [global@wpi.edu](mailto:global@wpi.edu)

## **Maintenance Service/Security of Campus Grounds and Facilities**

The Department of Facilities provides maintenance and repair of campus buildings and grounds. WPI police officers routinely check the campus and report unsafe conditions to the Facilities Office. Police patrols of residence halls include perimeter, lobbies, dining areas and basements. However, if you have concerns for personal safety and property protection (i.e., inoperative locking hardware, lighting, tripping and slipping, handrails, unsecured equipment, hazardous conditions), you may alert the Facilities Customer Service Center by calling 508-831-5500 between 7am and 5pm M-F. After-hours issues should be directed to WPI Police at 508-831-5433.

## **Emergency Medical Services**

The WPI Health & Wellness Services, located in Stoddard C, 32 Hackfeld Road, is open Monday through Friday, 9 a.m. to 5 p.m. A health care provider can be reached at 508-831-5520. After hours, an MD can be reached at 508-334-8830 (identify yourself as a WPI student).

WPI Police are trained as first responders and are certified in cardiopulmonary resuscitation. During the academic year, a group of student certified first responders volunteer their services to the community by assisting WPI police with medical emergency calls. Sick or injured persons are transported by a local ambulance service to a nearby hospital if determined necessary. Ambulance transport charges may apply. It is your responsibility to familiarize yourself with the exclusions and/or limitations of your health insurance plan.

## **Sexual Harassment and Sexual Violence**

WPI values the health and safety of every individual on campus and expects its community members to treat all people with respect and dignity. The university recognizes the critical need to develop policies and programs that support victims/survivors and encourages them to report sexual assaults and sexual harassment to the university staff. WPI is committed to providing a working and learning environment free of all forms of abuse, harassment, sexual assault, dating violence, domestic violence, stalking, or coercive conduct and to offering the educational programs designed to meet these goals.

WPI is committed to student safety and is required by federal law to investigate all allegations of sexual misconduct and take any remedial action deemed necessary to preserve your safety and that of the community, whether or not you wish to make a formal complaint. However, in planning any response, the wishes of the reporting student are given full consideration. WPI encourages victims of sexual assault to talk to somebody about what happened – to get the support needed, and so the College can respond appropriately. WPI has a number of reporting options that are confidential (professional counselors, medical staff, and clergy), semi-confidential (sexual violence advocates) and mandatory reporters (WPI Police, Title IX Coordinator, and employees) (WPI Police 508-831-5433 and/or Worcester Police 508-799-8606). Victims of sexual assault are urged to report the incident to the WPI Police as soon as possible, regardless of where the offense took place, and/or whether or not the offender is known to the victim. The university will present several options and services to the victim so he/she can choose the most appropriate course of action. Among the options are counseling and mental health services, relocation of your residential hall, (if you reside in on-campus housing), academic schedule changes if the victim wishes and if the change is reasonably available. Additionally; In accordance with Massachusetts law, the identity of a sexual assault survivor will be kept confidential. Sexual assaults are classified as forcible or non-forcible

sex offenses under the Uniform Crime Reporting System established by the FBI. Massachusetts General Laws has two categories of sexual assault:

**Indecent Assault and Battery**

Indecent assault and battery is defined as the intentional sexual touching of a man or woman's private areas.

**Rape (forcible or non-forcible)**

Rape is defined as the natural or unnatural penetration of another without having their consent.

**Consent and Coercion**

Consent is defined as a voluntary agreement to engage in sexual activity proposed by another and requires a mutual understanding and communicated words and/or actions demonstrating an agreement by both parties to take part in all sexual activities. Any person who is unconscious, intoxicated, mentally impaired, or who is under the age of seventeen is not able to give consent.

Consent is the affirmative and willing agreement to engage in a specific form of sexual contact with another person who is capable of giving consent. Consent cannot be obtained through: (a) the use of coercion, or (b) by taking advantage of the incapacitation or impairment of another individual, including someone who is incapacitated or impaired by intoxication or drugs, is underage, is unconscious, or is asleep. Consent requires an outward demonstration, through mutually understandable words or actions, indicating that an individual has chosen freely to engage in a sexual contact.

Coercion is defined for purposes of this section as the application of unreasonable pressure to take part in sexual activity or in any of the prohibited conduct listed in this document. Unreasonable pressure can be exerted through physical or emotional force, intimidation, misuse of authority, or outright threats. When someone makes it clear that he or she does not want to engage in sexual activity or does not want to go beyond a certain point of sexual interaction, continued pressure beyond that point may be considered coercive. Ignoring or dismissing the objections of another person may also be a form of coercion.

Silence, passivity, or the absence of resistance does not imply consent. Relying solely on non-verbal communication may result in confusion about whether there is effective consent. It is important not to make assumptions. If confusion or ambiguity arises during a sexual interaction, it is essential that each participant stops and verbally clarifies the other's willingness to continue.

Consent can be withdrawn at any time. When consent is withdrawn, sexual activity must cease. Prior consent does not imply current or future consent; even in the context of an ongoing relationship, consent must be sought and freely given for each instance of sexual contact. An essential element of consent is that it be freely given.

# SEXUAL VIOLENCE

## WHAT YOU NEED TO KNOW

### DEFINITION

Sexual violence may refer to:

- Sexual assault
- Stalking
- Sexual harassment
- Sexual exploitation
- Relationship violence

If you experience any form of sexual violence, there are a number of ways you can report the incident and a wide array of resources available to help you obtain information and ensure your physical and emotional health and safety

## IMMEDIATELY AFTER AN INCIDENT

### GET TO A SAFE PLACE

Get to a safe place as soon as possible. Go to your room, a friend's room, or a public place on or off campus. If you are worried about your safety, contact WPI Police immediately. WPI Police officers can help get you to a safe place, transport you to a hospital for medical care, and connect you with a WPI counselor if you wish to speak with a confidential resource.

### How to contact WPI Police

- Dial 5555 from an on-campus phone
- Dial +1-508-831-5555 from a non-WPI phone
- Locate a WPI emergency phone (identified by a blue light) on campus

### SPEAK WITH A CRISIS COUNSELOR

You can speak with WPI's counselor on call by contacting WPI Police. You can also call a number of free and confidential 24-hour hotlines in the community.

### How to contact a crisis counselor

- Pathways for Change: **+1-800-870-5905**
- Daybreak: **+1-508-755-9030**
- RAINN: **+1-800-656-HOPE (4673)**

### GET MEDICAL ATTENTION

Medical attention following a sexual assault can be helpful for many reasons: to treat any injuries or ensure that you are not injured, receive antibiotics to prevent sexually transmitted infections, obtain emergency contraception, or enable the collection of forensic evidence in the event that you later decide to take legal or criminal action against your assailant.

At our area hospitals, specially trained Sexual Assault Nurse Examiners (SANE) are available to care for survivors and perform evidence collection for up to five days following a sexual assault. Evidence collection does not require police investigation or legal action. Call the Pathways for Change 24-hour hotline at 1-800-870-5909 to discuss medical options, request that an advocate accompany you at the hospital or learn more about a

For more information about sexual violence, effective consent, and resources, visit [wpi.edu/+save](http://wpi.edu/+save).

## EMOTIONAL SUPPORT & COUNSELING SERVICES

You are not alone. Experiencing sexual violence can be an enormous burden to bear, but there are a number of people who are available to support you. Consider speaking with a confidential resource at WPI or in the local community. WPI's Student Development & Counseling Center (SDCC) can provide you with emotional support in the wake of trauma, including free and confidential therapy. The SDCC is located at 157 West Street and offers walk-in hours every weekday from 1 to 2pm. Contact the center at 1-508-831-5540 or [sdcc@wpi.edu](mailto:sdcc@wpi.edu).

## PROTECTIVE SERVICES

The Dean of Students Office can assist you with a variety of measures, including a "no-contact order," academic support, and housing accommodations, whether or not a formal complaint is filed. Contact the office at 508-831-5201 or [dean-of-students@wpi.edu](mailto:dean-of-students@wpi.edu).

WPI Police can also provide information and support if you are interested in filing for a court-issued protective order. Once issued, WPI will work with you to make necessary accommodations.

## REPORTING OPTIONS

### UNIVERSITY COMPLAINT

If the alleged perpetrator is affiliated with WPI, you may file a complaint with the university by contacting the Dean of Students Office or Title IX Coordinator. University complaints are governed by the WPI Campus Code of Conduct. The standard of proof is "preponderance of the evidence," meaning more likely than not, and WPI judicial sanctions may include suspension or expulsion. For more information, you may contact one of WPI's Sexual Violence Judicial Advocates, staff members trained to work with students navigating WPI's judicial process. Advocates are not confidential but can provide support without having to report any personally identifying information about an incident to the university.

Jennifer Cluett: 508-831-5286, [jcluett@wpi.edu](mailto:jcluett@wpi.edu)  
Colleen Callahan-Panday: 508-831-6030, [ccallahan@wpi.edu](mailto:ccallahan@wpi.edu)  
David Ortendahl: 508-831-5260, [dortendahl@wpi.edu](mailto:dortendahl@wpi.edu)

You may pursue one, both, or none of the options here. You are not required to file a report immediately, but you are encouraged to preserve any evidence of the incident.

### CRIMINAL COMPLAINT

If you choose to file a criminal complaint, WPI Police will provide you with support throughout the process. A criminal complaint is governed by applicable criminal statutes, and the standard of proof is "beyond a reasonable doubt." Potential sanctions include all applicable criminal sanctions, up to and including incarceration.

## WPI'S RESPONSE

WPI is committed to student safety and is required by federal law to investigate all allegations of sexual misconduct and take any remedial action deemed necessary to preserve your safety and that of the community, whether or not you wish to make a formal complaint. However, in planning any response, the wishes of the reporting student are given full consideration. Confidential resources at WPI include the SDCC, Health Services, and Collegiate Religious Center chaplains. All other WPI faculty and staff are required to report information about incidents of sexual misconduct to the Title IX Coordinator.

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## REPORTING SEXUAL VIOLENCE

### WHAT YOU NEED TO KNOW

If you have experienced any form of sexual violence, stalking, or dating violence, there are several ways you can report the incident. Depending on who you are most comfortable speaking with, you can reach out to any of the resources listed below to discuss the incident and explore your reporting options.

#### CONFIDENTIAL RESOURCES

Student Development and Counseling Center  
1-508-831-5540  
[sdcc@wpi.edu](mailto:sdcc@wpi.edu)

WPI Health Services  
1-508-831-5520  
[healthcenter@wpi.edu](mailto:healthcenter@wpi.edu)

WPI Collegiate Religious Center Chaplains  
Pathways for Change Rape Crisis Center  
1-800-870-5905

Confidential resources will provide support and discuss your reporting options. If you choose to file a report, they will refer you to the Dean of Students (DOS) Office.

#### SEMI-CONFIDENTIAL RESOURCES

WPI Sexual Violence Judicial Advocates

Semi-confidential resources need to report the incident; but can do so without sharing your name.

#### NON-CONFIDENTIAL RESOURCES

Campus Police  
1-508-831-5555

Dean of Students Office  
1-508-831-5201  
[dean-of-students@wpi.edu](mailto:dean-of-students@wpi.edu)

Human Resources  
1-508-831-5470  
[human-resources@wpi.edu](mailto:human-resources@wpi.edu)

WPI Title IX Coordinator and Deputy Coordinators

A WPI coach, faculty or staff member, or project advisor

Non-confidential resources are required to report incidences of sexual violence to the Title IX Coordinator. Reports will include your name and identifying information. Once a non-confidential resource is made aware of an incident, WPI is obligated to investigate and take steps to ensure the safety of the campus community.

Depending on the circumstances of the incident, WPI may have an obligation to move forward with or without your participation. You may also be referred to the Dean of Students Office to file your own report. You should know that a request for confidentiality may limit the ability for the university to respond.

## DEAN OF STUDENTS REPORT

After you are referred to the Dean of Students Office, the staff will walk you through the next steps outlined below.

## YOUR SAFETY IS THE FIRST PRIORITY

Regardless of whether you wish to take disciplinary action, there are several options available to ensure that you stay safe and able to continue your studies. These include:

- Moving to different housing if you live in the same building as the other party
- Altering class schedules so you are not taking classes with the other party
- Obtaining a directive mandating that you and the other party have no contact with each other
- Having access to a sexual violence judicial advocate who can help you throughout the judicial process and explain your options
- Accessing WPI Health Services and Counseling resources or being referred to the Pathways for Change crisis center

## REPORTING OPTIONS

You may choose to explore one or more of the reporting options below and can change your mind at any time during the process.

### REPORT WITH DETAILS AND REQUEST INVESTIGATION

If you share the other party's name and date/time/location of incident, the DOS will ask you how you want to proceed. You may choose from one or both of the options below and can change your mind at a later date:

**1. Press Criminal Charges:** The DOS will connect you with Campus Police, who will assist you in pursuing criminal charges.

**2. WPI Judicial Process:** The judicial process is as follows:

- Judicial charges will be presented to the accused.
- Both parties will meet separately with DOS staff.
- A hearing date/time will be identified.
- You will be asked to provide information for a hearing to be conducted by the Campus Hearing Board.
- At the hearing:
  - You will have several options to present your case, including in person, in person with a screen placed between you and the other party, by phone or video conference, or via a university official who presents the case on your behalf.
  - You can have an advisor or sexual violence judicial advocate present with you.

- A decision will be made based on a preponderance of the evidence presented.

**3. You may decide not to pursue option 1 or 2;** however, please know that in certain cases, when the safety of the community is at risk, the university may move forward to investigate the case with or without your participation.

### REPORT WITHOUT DETAILS

If you do not wish to share the name of the other party and/or the date/time/location of the incident, the following processes will commence:

- A report will be made to the university Title IX Coordinator.
- Based on the information provided, the Title IX Coordinator may conduct an investigation.
- You may choose whether you want to participate or not in the investigation.

### DO NOTHING AT THIS TIME

You do not have to take any action if you do not want to do so, and you may change your mind at a later date. Please know that in certain cases, when the safety of the campus community is at risk, the university may move forward to investigate the case with or without your participation.

## CAMPUS REPORTING

Depending on the circumstances, a campus safety notification reporting the incident may be sent to the community. Neither your name nor that of the other party will be identified in the notification. Similarly, WPI will report the incident, with no identifying information, as part of the annual crime report.

## RETALIATION PROHIBITED

Retaliation of any kind against any person involved in a complaint concerning sexual harassment or violence will not be tolerated by WPI. Complaints of retaliation arising from a person's participation in the investigation of a complaint of sexual harassment will be handled in accordance with applicable WPI policies and procedures and may result in disciplinary action.

For more information about sexual violence, effective consent, and resources, visit [wpi.edu/+save](http://wpi.edu/+save).

## **Education and Training**

WPI is committed to creating a safe and healthy community. The university has established a comprehensive Sexual Assault & Violence Prevention Program. The goal of the program is to prevent and respond to assaults by providing educational and peer-to-peer programs, counseling, and support resources, and to increase awareness and prevent these crimes in the WPI community. The Sexual Assault & Violence Education Committee (SAVE) is a coordinated community response team comprised of students, administrators, staff and faculty working to nurture a campus community that is healthy, safe and supportive for all. SAVE works to foster this environment by providing education on the topics of sexual assault, dating and domestic violence, and stalking while creating opportunities for open campus dialogue around these issues, promoting pro-social and proactive bystander intervention, and empowering all member of the community to gain knowledge of support resources. The SDCC, SAVE committee, and SPARC (Students Preventing Assault & Rape in Our Community) are all responsible for violence prevention programming throughout the year. Annual events include:

- Training for all new students on sexual violence
- Bystander intervention training
- Healthy relationship workshops
- Speakers/programs on Sexual Assault and Domestic Violence
- Clothesline Project
- Take Back the Night

In addition, WPI Police offers a variety of personal safety programs for students including RAD (Rape Aggression Defense) System training for women.

## **Students Traveling**

The Interdisciplinary & Global Studies Division and the Student Development and Counseling Center have collaborated to develop a pre-departure orientation program focused on sexual assault awareness and prevention for all students traveling to residential project centers (both domestic and international) through the Global Projects Program. Professional staff facilitators lead the session which includes an educational video, discussion groups, travel safety tips, and information on how to prevent and respond to a sexual assault.

## **Sexual Harassment**

Sexual harassment is a form of sex discrimination that is prohibited by state and federal laws and WPI policy. Students are entitled to learn and to work in an environment free of unlawful sex discrimination and harassment: such conduct will not be tolerated by WPI. The law has provided victims of harassment with the ability to receive relief from the courts even though there is no relationship with the abuser. The Harassment Prevention Order, Massachusetts General Law 258E, addresses a critical gap in the law to protect victims of criminal harassment, stalking, or sexual assault from being harassed repeatedly regardless of their relationship with the assailant. Sexual harassment and misconduct by WPI community members will be addressed using applicable procedures and state laws.

## **Reporting and Resources:**

If you have been sexually assaulted, or are a victim of sexual violence, there are many resources available to assist you. WPI encourages victims of sexual violence to talk to somebody about what happened, to get the support needed, and so the University can respond appropriately. Different employees on campus have different abilities to maintain a victim's confidentiality.

Staff within the Student Development and Counseling Center (SDCC) and Student Health and Wellness Services and the Collegiate Religious Center chaplains are not required to report any information about an incident to the Title IX coordinator without a victim's permission. In addition, WPI has identified professional staff members who serve as Sexual Violence Judicial Advocates and are trained to help students navigate WPI's judicial process, provide emotional support, and connect victims to other services (both on-campus and within the Worcester community). These advocates are not confidential but can provide support without having to report any personally identifying information about an incident to the university. Contact information for the Sexual Violence Advocates is found on page 12 of this document. WPI's Sexual Harassment Policy can be found in the WPI Campus Code of Conduct located at <http://www.wpi.edu/offices/dean-of-students/judicial.html>. An overview of the options for reporting sexual violence is included on pages 12-13 of this document. Detailed information about WPI's judicial proceedings, how to file complaints, timelines, as well as the rights of individual community members is located in WPI's Campus Code of Conduct at the link above. Additional general information about sexual assault can be found here <http://www.wpi.edu/students/save/about.html>

You can reach a counselor by calling the Student Development and Counseling Center during office hours, 508-831-5540, or nights and weekends by calling the WPI Police dispatcher, 508-831-5433.

## **University Resources:**

University employees who have the authority to address sexual violence have the duty to report incidents of sexual violence to the Title IX coordinator. When a victim tells such an employee about an incident of sexual violence, the University will take immediate and appropriate steps to investigate what happened and resolve the matter promptly and equitably.

The University has designated the following individuals as having oversight responsibility for receiving complaints of and investigating allegations of sexual misconduct by a WPI student in connection with a University program or activity:

### **Title IX Coordinator (Student, Faculty or Staff Conduct)**

Philip Clay, Vice President of Student Affairs  
1-508-831-5201

### **Deputy Title IX Coordinators (Student Conduct)**

Cindy Bartelson, Director of Human Resources  
1-508-831-5737

Kristen Coffey, HR Compliance Manager  
1-508-831-5470

Cherise Galasso, Associate Athletic Director  
1-508-831-5063

Christine Sharry, Director of Student Activities  
1-508-831-529

Dana Harmon, Director of PERA  
1-508-831-5243

Art Heinricher, Dean of Undergraduate Studies  
1-508-831-5397

Anne Ogilvie, Director of Global Operations  
1-508-831-5485

Tally Reverts, Advisor for Academic Support and Transitional Resources  
1-508-831-5381

Bonnie Walker, Director of Multicultural Affairs  
1-508-831-6645

Casey Wall, Director of Residential Services  
1-508-831-6744

Kris Wobbe, Associate Dean of Undergraduate Studies  
1-508-831-5375

### **Appropriate Response/Disciplinary Action:**

WPI Police Officers are available 24 hours a day and are professionally trained and experienced in dealing with sexual assault, rape, and other forms of violence including dating violence, stalking, and domestic violence. They are sensitive to the feelings you may be experiencing and will be supportive in assisting you with options and resources. If you choose to file a report with the WPI Police Department, the process may include an interview with a police officer, written and/or recorded statement, photographs and the potential identification of witnesses and suspects. The WPI Police will assist with all aspects of the criminal investigation, (if you chose to pursue criminal charges) and they will provide liaison support if the criminal investigation falls under the purview/domain of another law enforcement agency. The Worcester Police Department's Detective Division is the primary investigatory agency of crimes of this nature that are committed off campus. WPI Police handle on-campus investigations of crimes of this nature and may work in collaboration with other local, state, and federal agencies, if necessary.

You are also encouraged to discuss the matter with one of the Sexual Violence Judicial Advocates, or with one of the Title IX coordinators. This allows you a chance to discuss options and review procedures should you decide to file a formal complaint to be handled by the Campus Judicial System.

WPI will make an independent inquiry into complaints of sexual harassment or discrimination by a WPI student in accordance with the standard student disciplinary procedures established by WPI. Students who are found to have violated this policy will be subject to appropriate disciplinary action, up to and including suspension from the University for one or more terms or expulsion from WPI.

In accordance with the requirements of the Jeanne Clery Act as amended in 1992, in any campus judicial case involving allegations of certain sexual offenses, the accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and shall be informed of the outcome of any campus disciplinary proceeding, including appeals.

For complete information regarding WPI's Code of Conduct, disciplinary procedures, as well as special guidelines for cases involving sexual harassment and sexual assault, please refer to the WPI Campus Code of Conduct (<http://www.wpi.edu/offices/dean-of-students/judicial.html>) which is also published in the Student Planner and Resource Guide.

## **Equal Opportunity, Anti-Discrimination & Harassment Policy**

It is the policy of WPI to provide each qualified individual - regardless of race, sex, age, color, national origin, religion, genetic identity, disability, gender identity or expression, marital or parental status, sexual orientation, transgender status, veteran status, or any other protected status - the opportunity to participate in the University's educational and employment programs and activities in a discrimination and harassment-free environment, in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975.

Furthermore, WPI prohibits and will not tolerate unlawful discrimination or harassment. Unlawful discrimination or harassment consists of treating a person differently in any WPI program or activity based on their race, sex, age, color, national origin, religion, genetic identity, disability, gender identity or expression, marital or parental status, sexual orientation, transgender status, veteran status, or any other protected status. This includes, for example, the display or circulation of written or electronic materials or pictures degrading to either gender or to racial, ethnic, or religious groups; and verbal abuse or insults directed at or made in the presence of members of a racial, ethnic, or minority group.

WPI prohibits and will not tolerate any form of retaliation against persons who have complained about, or participated in an investigation of a complaint about, unlawful discrimination or harassment.

WPI will administer any complaint of discrimination or harassment with the utmost degree of privacy and confidentiality possible under the circumstances of each matter and as permitted by law. Failure of any participant in an investigation process conducted under this policy to respect confidentiality, both during or after any investigation, may constitute retaliation and subject the violator to discipline.

WPI will make an independent inquiry into complaints of unlawful discrimination and harassment, according to applicable WPI procedures. Students who are determined to have violated this policy will be subject to disciplinary action, including suspension or expulsion, where appropriate.

Any individual who believe(s) that he or she has been subjected to prohibited discrimination or harassment in connection with any University program or activity should immediately bring the matter to the attention of the following individuals:

Philip Clay, Vice President of Student Affairs /Title IX Coordinator, 1-508-831-5201 (for faculty or staff conduct), or one of the Deputy Title IX Coordinators (for student conduct).

Student inquiries concerning disability discrimination should be referred to Laura Rosen, Office of Disability Services/Section 504 Coordinator, 1-508-831-4908.

## **Domestic Violence**

“Domestic Violence” includes assorted violent misdemeanor and felony offenses committed by the victim’s current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

## **Dating Violence**

“Dating Violence” means violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency or interaction.

## **Relationship Violence (Including Domestic Violence and Dating Violence)**

“Relationship Violence” means violence is any intentionally violent or controlling behavior of one individual by a person who is currently or was previously in a relationship with that individual. Relationship violence may include actual or threatened physical injury, sexual violence, psychological or emotional abuse, and/or progressive social isolation.

## **Stalking**

“Stalking” Whoever (1) willfully and maliciously engages in a knowing pattern of conduct or series of acts over a period of time directed at a specific person which seriously alarms or annoys that person and would cause a reasonable person to suffer substantial emotional distress, and (2) makes a threat with the intent to place the person in imminent fear of death or bodily injury. The conduct, acts or threats described shall include, but not be limited to, conduct, acts or threats conducted by mail or by use of a telephonic or telecommunication device or electronic communication device including, but not limited to, any device that transfers signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo-electronic or photo-optical system, including, but not limited to, electronic mail, internet communications, instant messages or facsimile communications.

## **Procedures for Obtaining Protective Orders**

The Abuse Prevention Law, MGL 209A was enacted to help victims from being abused. The law, most commonly known as a restraining order, allows the court to issue a protection order notifying your abuser to stop the abuse. The Worcester and WPI police are responsible for enforcing any violations of the restraining order. If you decide to file a complaint for an Abuse Prevention Order contact the WPI Police at (508) 831-5433 and we will assist you with the process described below.

Victims can file an application for a civil complaint for protection of abuse at the local courthouse. You will then speak to a clerk or judge to explain your reasons for the protective order. The judge will determine whether or not a temporary order for 10 days will be issued. Once the temp order is issued you will be provided with a copy and will be required to come back to court in 10 days for a hearing. The abuser will receive a summons from the court requiring him/her to attend the 10 day hearing. The 10 day hearing is when the judge determines if he/she will extend the order. Bring any witnesses or evidence that you may have to support your testimony. If the abuser does not appear, the hearing is still held. You must appear at the hearing or the order will be dismissed. The judge will provide a ruling the restraining order be extended for a longer period of up to one year or a dismissal based upon the testimony and evidence provided.

If you need immediate protection from an abuser, contact the WPI Police Department at (508) 831-5555 or if off campus in the city of Worcester call Worcester Police at 911. Always consider ways to leave your present situation safely. Try to remember the following:

Leaving a violent relationship can be very difficult and dangerous

Make sure you have a safety plan in place

Know ahead of time a safe place you can go to in an emergency

Bring along with you important documents (bankbooks, driver's license, custody papers etc.) and tell a friend.

Let someone you trust help you make the first step.

The Worcester and WPI police will assist you in obtaining an Emergency Restraining Order which will be valid until the next court business day. As soon as the order is issued you will be provided with a copy and the police will attempt to serve a copy to the abuser.

### **Violation of an Abuse Prevention Order**

If the abuser violates the restraining order, call the police immediately. If you live on the WPI campus, contact the WPI Police immediately. If you live off campus within the city of Worcester, call the WPD 911 line. If the abuser leaves the area, provide the police with as much information as possible. Let the police know the last known direction of flight and any physical or clothing description. If the police are unable to locate the individual, the next step would be the application of a criminal complaint.

*Remember to keep the order with you at all times!*

### **Resources for Information about Sex Offenders**

#### **Sexual Offender Registry Information**

The Federal Campus Sex Crimes Prevention Act requires colleges and universities to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offenders may be obtained. The Act also requires registered sex offenders to provide to appropriate state officials notice of each institution of higher education at which the offender is employed, carries on a vocation, or is a student.

## **How to Inquire**

Members of WPI may request information about sex offenders in Massachusetts at the Massachusetts Sex Offenders Registry Board, telephone (978) 740-6400 or <http://www.state.ma.us/sorb> or the Worcester Police Department (508)799-8600.

### **Penalties for Improper Use of Sex Offender Registry Information**

Information contained in the Sex Offenders Registry shall not be used to commit a crime against an offender or to engage in illegal discrimination or harassment of an offender. Any person who improperly uses Sex Offender Registry information shall be punished by not more than two and one half years in the house of corrections or by a fine of not more than \$1000 or by both such fine and imprisonment.

#### **WPI Police Department**

100 Institute Road, Worcester, MA 01609  
WPI Police (routine): 508-831-5433  
WPI Police (emergency): 508-831-5555

#### **WPI Resources**

Student Development/Counseling: 508-831-5540  
Health Services: 508-831-5520  
Student Affairs/Campus Life: 508-831-5060  
Residential Services: 508-831-5645  
Facilities: 508-831-5500

#### **Worcester Area**

Worcester Police Emergency: 911  
Worcester Police Non-Emergency  
(Business):508-799-8606

Rape Investigation Unit (WPD Detective  
Bureau): 508-799-8651  
Rape Crisis Center of Central MA: 508-852-  
7600  
Rape Crisis Hotline (24 hour): 1-800-870-  
5905

#### **UMass Memorial Medical Center**

**University Campus:**  
Emergency: 508-334-1000

**Memorial Campus:**  
Emergency: 508-334-1000

**Hahnemann Campus:**  
Emergency: 508-334-1000

**Worcester Medical Center (St. Vincent's)**  
General: 508-363-5000

#### **Boston Area**

Rape Crisis Center:  
617-492-8306/1-800-841-8371

## **Hazing Statement:**

Massachusetts law prohibits the practice of hazing by a student organization. WPI, in an effort to educate the entire student population about hazing, requires each student to read and sign the Hazing Policy as part of the academic registration process twice a year.

WPI is committed to emphasizing that all campus activities be made constructive, educational and safe for individuals and for student organizations. Therefore, in support of the University's commitment to the mental, emotional and physical well-being of every student, it is the policy of WPI and the Commonwealth of Massachusetts that hazing in any form is prohibited and its practices in any fashion be condemned. The full Massachusetts Act Prohibiting Hazing is located at [www.wpi.edu/offices/sao/nohazelaw.html](http://www.wpi.edu/offices/sao/nohazelaw.html)

## **WPI Alcohol and Other Drug Policy and Statement of Behavioral Expectations**

WPI seeks to establish an environment—personal, social and academic—that supports its commitment to an excellent undergraduate and graduate education. The use of drugs and alcohol can contribute to significant personal struggles and environmental concerns within society in general and colleges in particular. WPI is committed to creating a safe and healthy community for students by providing education about the dangers of alcohol and drug abuse. The Alcohol & Drug Education Program through the Student Development & Counseling Center incorporates education, assessment, and intervention in hopes of reducing the negative consequences associated with substance abuse that some students may experience. WPI supports, promotes, respects and expects adherence to federal and state laws regarding alcohol and drugs. The WPI community is composed of students, faculty, staff and alumni. The entire community must assume responsibility for providing a climate that respects personal rights as well as federal and state laws, promotes safety, and that models appropriate behavior as defined by the Alcohol and Other Drug Policy.

### **WPI Drug and Alcohol Policy**

WPI prohibits the unlawful possession, use, and/or distribution of illicit drugs and alcohol on its property and/or as part of its activities.

1. Students under the age of 21 may not possess, consume, transport, or be served alcohol.
2. Kegs, beer balls, bulk containers, or any other common sources of alcohol are not permitted on WPI-owned, operated, or affiliated property at any time.
3. Dangerous and/or binge drinking, or exhibiting offensive behavior while under the influence of alcohol is prohibited.
4. Students may not possess, use, or distribute illicit drugs or possess drug-related paraphernalia.
5. Students may not furnish alcohol to anyone under 21 years of age. Furnish means to knowingly or intentionally supply, give or provide to, or allow a person under 21 years of age to possess alcoholic beverages on premises or property owned or controlled by the person charged.

Student members of the WPI community who are in violation of this policy are subject to local, state, and federal law as well as disciplinary adjudication under the WPI Code of Conduct, the WPI Residence Hall Policy, and/or the WPI Greek System Policy. Alcohol and Other Drug Policy Violations can result in a sanction of disciplinary warning, probation, restitution, community service, parental notification, loss of privileges, counseling and alcohol or drug assessment, suspension from residence halls, suspension from the University for one or more terms, or expulsion from WPI.

### **Dangerous and/or Binge Drinking**

The WPI Code of Conduct guarantees certain rights and responsibilities to members of the WPI community. Among those responsibilities is the expectation that no member of the community shall impair the well-being of another community member or self. Dangerous drinking and/or binge drinking is an example of behavior that can be injurious and is prohibited under the WPI Code of Conduct.

## **Education**

Education and counseling services are available to all members of the WPI community. Students, faculty, and staff are encouraged to refer persons troubled by alcohol and/or drug use to the WPI Student Development and Counseling Center (SDCC) or to one of the various community support services available in or around Worcester. Campus and community resources can be found in the WPI Alcohol and Drug Policy within the WPI Campus Code of Conduct located at:

<http://www.wpi.edu/offices/dean-of-students/judicial.html>. Additional campus educational initiatives and programs can be found on the SDCC's Alcohol and Drug Education web page located at <http://www.wpi.edu/Admin/SDCC/alcohol-drug.html>.

## **Bias Motivated Incidents**

Bias motivated incidents are defined as incidents involving vandalism, theft, intimidation, harassment, and assault that are motivated by race, gender, religion, sexual orientation, ethnicity, disability, national origin, or gender identity.

2013 – 0 reported bias incidents

2014 – 0 reported bias incidents

2015 – 0 reported bias incidents

## **Criminal Offenses Reported to WPI Police**

Worcester Polytechnic Institute embraces the philosophy that an informed community is better prepared and becomes a more safety conscious community. The following statistics are provided under the guidelines of the federal Jeanne Clery Disclosure of Campus Security/Crime Act. The Crime Act requires the publication of certain crimes statistics for the previous three years. If you have any questions regarding these statistics, or if you would like more information about our security services and policies please contact the office of the Director of Public Safety at 508 831-5533.

## **State Law Definitions**

In addition to the definitions of conduct that is prohibited by the College, the following are excerpts compiled from the Massachusetts General Laws that describe how certain relevant behavior is defined in Massachusetts. These definitions may not be identical to the definitions of conduct prohibited in the College's *Sexual Harassment Policy*, but the College considered these definitions in developing its *Policy*.

## **Crime Statistics**

### **How Do We Compile These Statistics**

WPI Police collects the crime statistics disclosed in the following chart through a number of various methods.

First, WPI Police Officers enter all reports of all crime incidents reported directly to the department in an automated case management software program called IMC. Once an Officer enters the report, a Department administrator reviews the report to ensure it is appropriately classified in the correct crime category. The Department periodically examines the data to ensure that all crimes that have been reported are recorded in accordance with the crime definitions outlined in the FBI Uniform Crime Reporting

(UCR) Handbook and the FBI National Incident Based Reporting System (NIBRS) Handbook (sex offenses only).

Second the Department sends an email correspond to Worcester Police as defined in the Clery Act, requesting them to disclose any reports of crimes that may have been reported directly to them and not to WPI Police. The Department examines these reports to ensure that none of the incidents reported by Worcester Police was also reported to the Department to avoid possible double counting. Any reports of incidents from WPI Police are filed and maintained with the crime statistics for the applicable reporting period.

Finally, WPI Police maintains a close relationship with the Worcester Police Department to ensure that we are notified of any crime report that is made directly to the Worcester Police Department.

## **Definitions Used For Reportable Crimes**

The FBI's UCR and NIBRS Handbooks have defined the actions for which data was collected as follows:

1. **Murder and Nonnegligent Manslaughter:** The willful (nonnegligent) killing of one human being by another.
2. **Negligent Manslaughter:** The killing of another person through gross negligence.
3. **Sex Offenses-Forcible:** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.
  - a) **Forcible Rape:** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
  - b) **Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
  - c) **Sexual Assault With an Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
  - d) **Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

4. **Sex Offenses – Nonforcible:** Unlawful, nonforcible sexual intercourse.

a) **Incest:** Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

b) **Statutory Rape:** Nonforcible sexual intercourse with a person who is under the statutory age of consent.

5. **Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

6. **Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

7. **Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

8. **Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)

9. **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

10. **Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

11. **Drug Abuse Violations:** Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous nonnarcotic drugs (barbituates, benzedrine).

12. **Weapons:** Carrying, Possessing, etc. The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Campus:** Any building or property owned or controlled by WPI within the same reasonably contiguous geographic area and used by the university in direct support of, or in a manner related to, its educational purposes. This includes residential halls, any building or property owned by WPI but controlled by another person, those frequently used by students, and those that support university purposes, such as food or retail vendors.

**Non-Campus:** Any building or property owned or controlled by student organizations recognized by WPI, and any building or property owned or controlled by the university that is not within the same reasonable contiguous area.

**Public Property:** The area that is within the same reasonably contiguous geographic area of the university, or is adjacent to a facility owned or controlled by WPI and used in a manner related to its educational purposes.

*Note: Statistics were compiled by reviewing case files from the WPI Police. Individuals with significant responsibility for student and campus activities were provided with reporting forms to be submitted to WPI Police for compilation. Also, local and state police agencies were asked to provide statistics for applicable incidents on public property and non-campus property. Reviews of all records were assessed to prevent duplication.*

## ANNUAL CAMPUS SAFETY REPORT AND CRIME STATISTICS (CLERY ACT)

<b>2013</b>	On Campus Non-Res Property	On Campus Res Halls Only	On Campus TOTALS
Criminal Homicide	0	0	0
Manslaughter (by negligence)	0	0	0
Sex Offenses, Forcible	0	0	0
Sex Offenses, Non- forcible	0	0	0
Domestic Violence	0	1	1
Domestic Dating	0	0	0
Stalking	0	0	0
Robbery	1	0	1
Aggravated Assault	0	0	0
Burglary	1	1	2
Arson	0	0	0
Motor Vehicle Theft	0	0	0
Liquor Law Violations (Discipline)	3	78	81
Drug Related Violations (Discipline)	0	21	21
Weapons Possession (Discipline)	0	0	0
Liquor Law Violations (Arrests)	0	0	0
Drug Related Violations (Arrests)	0	1	1
Weapons Possession (Arrests)	0	0	0

<b>2013</b>	Non Campus Building or Property	Non Campus Education Abroad	Public Property	<b>TOTALS</b>
Criminal Homicide	0	0	0	0
Manslaughter (by negligence)	0	0	0	0
Sex Offenses, Forcible	0	0	1	1
Sex Offenses, Non-forcible	0	0	0	0
Domestic Violence	0	1	4	5
Domestic Dating	0	0	0	0
Stalking	0	0	0	0
Robbery	0	1	4	5
Aggravated Assault	1	0	0	1
Burglary	3	0	0	3
Arson	0	0	1	1
Motor Vehicle Theft	0	0	1	1
Liquor Law Violations (Discipline)	1	0	5	6
Drug Related Violations (Discipline)	1	0	0	1
Weapons Possession (Discipline)	0	0	0	0
Liquor Law Violations (Arrests)	0	0	1	1
Drug Related Violations (Arrests)	0	0	0	0
Weapons Possession (Arrests)	0	0	0	0

**\*Letters Sent To Law Enforcement Jurisdictional Agency**

<b>2014</b>	On Campus Non-Res Property	On Campus Res Halls Only	On Campus TOTALS
Criminal Homicide	0	0	0
Manslaughter (by negligence)	0	0	0
Sex Offenses, Forcible ( <i>Rape,</i> <i>Fondling, Incest,</i> <i>Statutory Rape</i> ) unless indicated statistics reflect reported rapes	0	1	1
Sex Offenses, Non- forcible	0	0	0
Domestic Violence	0	0	0
Domestic Dating	0	0	0
Stalking	0	0	0
Robbery	1	0	1
Aggravated Assault	1	0	1
Burglary	1	0	1
Arson	0	0	0
Motor Vehicle Theft	0	0	0
Liquor Law Violations (Discipline)	10	96	106
Drug Related Violations (Discipline)	6	18	24
Weapons Possession (Discipline)	0	4	4
Liquor Law Violations (Arrests)	0	0	0
Drug Related Violations (Arrests)	0	0	0
Weapons Possession (Arrests)	0	0	0

<b>2014</b>	Non Campus Building or Property	Non Campus Education Abroad	Public Property	<b>TOTALS</b>
Criminal Homicide	0	0	0	0
Manslaughter (by negligence)	0	0	0	0
Sex Offenses, Forcible ( <i>Rape, Fondling, Incest, Statutory Rape</i> ) unless indicated statistics reflect reported rapes	0	0	1	2 reported incidents (undisclosed location) total reported incidents - 3
Sex Offenses, Non-forcible	0	0	0	0
Domestic Violence	1	0	0	1
Domestic Dating	0	0	0	0
Stalking	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	1	0	1	2
Burglary	3	0	1	4
Arson	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Liquor Law Violations (Discipline)	2	0	10	12
Drug Related Violations (Discipline)	1	0	2	3
Weapons Possession (Discipline)	0	0	0	0
Liquor Law Violations (Arrests)	0	0	0	0
Drug Related Violations (Arrests)	0	0	0	0
Weapons Possession (Arrests)	0	0	0	0

\* **Letters Sent To Law Enforcement Jurisdictional Agency**

<b>2015</b>	On Campus Non-Res Property	On Campus Res Halls Only	On Campus TOTALS
Criminal Homicide	0	0	0
Manslaughter (by negligence)	0	0	0
Sex Offenses, Forcible ( <i>Rape</i> , <i>Fondling</i> , <i>Incest</i> , <i>Statutory Rape</i> ) unless indicated statistics reflect reported rapes	1 <i>Fondling</i>	0	1
Domestic Violence	1	0	1
Domestic Dating	0	0	0
Stalking	0	0	0
Robbery	0	0	0
Aggravated Assault	1	0	1
Burglary	1	0	1
Arson	0	0	0
Motor Vehicle Theft	0	0	0
<hr/>			
Liquor Law Violations (Discipline)	2	92	94
Drug Related Violations (Discipline)	1	0	1
Weapons Possession (Discipline)	0	1	1
<hr/>			
Liquor Law Violations (Arrests)	0	0	0
Drug Related Violations (Arrests)	0	0	0
Weapons Possession (Arrests)	0	0	0

<b>2015</b>	Non Campus Building or Property	Non Campus Education Abroad	Public Property	<b>TOTALS</b>
Criminal Homicide	0	0	0	0
Manslaughter (by negligence)	0	0	0	0
Sex Offenses, Forcible ( <i>Rape, Fondling, Incest, Statutory Rape</i> ) unless indicated statistics reflect reported rapes	3	0	0	1 reported incidents (undisclosed location) total reported incidents - 4
Domestic Violence	0	0	0	0
Domestic Dating	0	0	0	0
Stalking	0	0	0	0
Robbery	0	1	0	1
Aggravated Assault	0	0	1	1
Burglary	4	1	0	5
Arson	0	0	0	0
Motor Vehicle Theft	0	2	0	2
Liquor Law Violations (Discipline)	5	1	7	13
Drug Related Violations (Discipline)	2	1	1	4
Weapons Possession (Discipline)	0	0	0	0
Liquor Law Violations (Arrests)	0	0	0	0
Drug Related Violations (Arrests)	0	0	0	0
Weapons Possession (Arrests)	0	0	0	0

\* *Letters Sent To Law Enforcement Jurisdictional Agency*

## **Annual Fire Safety Report and Statistics**

### **Fire Safety and Residence Halls**

The WPI Police and Facilities Services departments work closely with the Worcester Fire Department to ensure that the university is in compliance with applicable fire and life safety codes and standards. Egress drills and educational training programs in fire safety and prevention are available to all students, faculty, and staff. All WPI Community members are encouraged to report any smoke or fire related incident immediately to the WPI Police.

### **Residence Hall Fire and Suppressions Systems**

All on-campus residential buildings are equipped with fire alarm and sprinkler systems which are mandated by state, local, and fire safety codes. The fire alarm systems in all on-campus residential facilities consist of audible horns and strobes. All alarms are remotely monitored at the WPI Police Department through the WPI's campus wide alarm monitoring systems. On-campus residence halls are also equipped with fire rated smoke/fire doors dictated by the fire safety codes which impedes the spread of smoke and fire. In the residence halls that have a suite or apartment format, the fire rated door is the door that opens to an adjacent hallway. Regular and frequent inspections are conducted by WPI Police, Residential Life, Facilities personnel, and approved contractors who immediately report fire hazards within the residence halls along with recommended and prompt solutions.

WPI on-campus housing consists of a variety of configurations, including traditional dormitory style buildings, former houses converted to residential housing, apartments/estates renovated by the institution, and newly constructed apartment style facilities. Each facility is equipped with the fire and life safety systems required by the building codes. Fire safety equipment is reviewed regularly to identify locations where modernization projects are integrated into the Residential Services Capital Project requests.

### **Policies on Rules for portable electrical appliances, smoking and open flames in Residence Halls**

There are a limited number of appliances permitted in the residence halls, and it does vary by location. Certain cooking appliances are prohibited in traditional dormitory style rooms but may be permitted in the apartment style facility. Smoking or the use of candles, incense or other open flames in residence halls is strictly forbidden. All appliances must bear the UL label. For a detailed list of approved appliances please refer to the Residential Services website.

### **Fire Safety Education and Evacuation Procedures for Student Housing**

The subject of fire safety is one that is taken very seriously at WPI. WPI works closely with our students and Residential Services staff to educate them on fire safety. The Residence Life staff is educated during Resident Advisor training in the fall and winter and are provided with informational handouts and materials to educate themselves as well as residents throughout the year. Resident Advisors discuss fire safety with residents at initial floor meetings in the fall and review evacuation routes and assembly areas.

Updates and information are shared through electronic means such as email, Twitter and Facebook to give student residents additional educational information in regards to fire safety. There is an annual review of the campus evacuation plan by officials of the WPI Emergency Preparedness Team and Residential Services professional staff.

The Residential Services Staff conducts scheduled Health and Fire Safety Inspections each academic term. The purpose of the inspection is to inspect student rooms for health and fire safety violations, security concerns, damage, and other violations of college policies. The inspections are designed to seek out and correct potentially hazardous situations in order to protect the health, safety and general welfare of community members. Students will be notified in writing of any violations found during an inspection and will be required to remove or eliminate the identified safety hazard. If other violations of WPI policies are observed during the inspection, they will also be documented and addressed.

WPI conducts fire drills annually and has clearly marked all fire alarm pull stations on the residential floors. Pull stations can be activated by pulling the red alarm handle. Alarms will be set off if a smoke or heat detector is activated. The alarm will ring continuously until the building has been cleared. WPI Police and/or building staff will notify residents of the "all clear" to reenter the building. All residence halls are equipped with smoke and/or heat detectors. The detectors will set off the building alarm and appropriate staff will respond.

### **Fire Response in On-Campus Residential Facilities**

An activation of the college's automated fire alarm, or upon the report by a person(s) observation of smoke or fire, will result in an immediate response by WPI Police and the Worcester Fire Department to investigate the cause of the alarm. The incident is logged and a report is generated. The WPI Facilities Manager is also notified and adheres to proper protocols by investigating and rectifying any concerns or necessary repairs.

A record of all fires in on-campus residence halls is maintained by WPI Police and is available for public viewing during normal business hours. Federal law requires that any staff member who discovers evidence of a past fire which was extinguished before an alarm is activated must report their observations to the WPI Police. Those reports are also investigated and documented.

Attached below you will find a matrix of our residential facilities and the steps we take in our residence halls at WPI.

# 2013 Fire Prevention Matrix

WPI Residence Halls	Fire Alarm Monitoring by Simplex & WPI Police	Fire Suppression System	Smoke Detection	Fire Extinguishers	Evacuation Plans in Rooms	Number of evacuation (fire) drills each academic year
16 Elbridge	✓	✓	✓	✓	✓	2
22 Schussler	✓	✓	✓	✓	✓	2
25 Trowbridge	✓	✓	✓	✓	✓	2
26 Hackfeld	✓	✓	✓	✓	✓	2
Daniels Hall	✓	✓	✓	✓	✓	2
East Hall	✓	✓	✓	✓	✓	2
Ellsworth Apartments	✓	✓	✓	✓	✓	2
Faraday Hall	✓	✓	✓	✓	✓	2
Founders Hall	✓	✓	✓	✓	✓	2
Fuller Apartments	✓	✓	✓	✓	✓	2
Institute Hall	✓	✓	✓	✓	✓	2
Morgan Hall	✓	✓	✓	✓	✓	2
Riley Hall	✓	✓	✓	✓	✓	2
Stoddard A	✓	✓	✓	✓	✓	2
Stoddard B	✓	✓	✓	✓	✓	2
Stoddard C	✓	✓	✓	✓	✓	2

✓ signifies an acknowledgement that both systems and actions are in place

# 2013 Fire Statistics/Data

WPI Residence Halls	Fire Incidents	Cause of Fire (Intentional) (Unintentional) (Undetermined)	"Damages" Refers To The Value Of Property Damage Caused By The Fire	"Injuries" Refers To Injuries Requiring Medical Treatment	"Fatalities" Refers To Death Relating To Fire
16 Elbridge	0	N/A	0	0	0
22 Schussler	0	N/A	0	0	0
25 Trowbridge	0	N/A	0	0	0
26 Hackfeld	0	N/A	0	0	0
Daniels Hall	0	N/A	0	0	0
East Hall	0	N/A	0	0	0
Ellsworth Apartments	0	N/A	0	0	0
Faraday Hall	2	1-Stove Top Cooking	\$20,400.00	0	0
		1-Stove Top Cooking	\$0	0	0
Founders Hall	0	N/A	0	0	0
Fuller Apartments	0	N/A	0	0	0
Institute Hall	0	N/A	0	0	0
Morgan Hall	0	N/A	0	0	0
Riley Hall	0	N/A	0	0	0
Stoddard A	0	N/A	0	0	0
Stoddard B	0	N/A	0	0	0
Stoddard C	0	N/A	0	0	0

# 2014 Fire Prevention Matrix

WPI Residence Halls	Fire Alarm Monitoring by Simplex & WPI Police	Fire Suppression System	Smoke Detection	Fire Extinguishers	Evacuation Plans in Rooms	Number of evacuation (fire) drills each academic year
16 Elbridge	✓	✓	✓	✓	✓	2
22 Schussler	✓	✓	✓	✓	✓	2
25 Trowbridge	✓	✓	✓	✓	✓	2
26 Hackfeld	✓	✓	✓	✓	✓	2
Daniels Hall	✓	✓	✓	✓	✓	2
East Hall	✓	✓	✓	✓	✓	2
Ellsworth Apartments	✓	✓	✓	✓	✓	2
Faraday Hall	✓	✓	✓	✓	✓	1
Founders Hall	✓	✓	✓	✓	✓	2
Fuller Apartments	✓	✓	✓	✓	✓	2
Institute Hall	✓	✓	✓	✓	✓	2
Morgan Hall	✓	✓	✓	✓	✓	2
Riley Hall	✓	✓	✓	✓	✓	2
Stoddard A	✓	✓	✓	✓	✓	2
Stoddard B	✓	✓	✓	✓	✓	2
Stoddard C	✓	✓	✓	✓	✓	2

✓ signifies an acknowledgement that both systems and actions are in place

# 2014 Fire Statistics/Data

WPI Residence Halls	Fire Incidents	Cause of Fire (Intentional) (Unintentional) (Undetermined)	"Damages" Refers To The Value Of Property Damage Caused By The Fire	"Injuries" Refers To Injuries Requiring Medical Treatment	"Fatalities" Refers To Death Relating To Fire
16 Elbridge	0	N/A	0	0	0
22 Schussler	0	N/A	0	0	0
25 Trowbridge	0	N/A	0	0	0
26 Hackfeld	0	N/A	0	0	0
Daniels Hall	0	N/A	0	0	0
East Hall	0	N/A	0	0	0
Ellsworth Apartments	0	N/A	0	0	0
Faraday Hall	0	N/A	0	0	0
Founders Hall	0	N/A	0	0	0
Fuller Apartments	0	N/A	0	0	0
Institute Hall	0	N/A	0	0	0
Morgan Hall	0	N/A	0	0	0
Riley Hall	0	N/A	0	0	0
Stoddard A	0	N/A	0	0	0
Stoddard B	0	N/A	0	0	0
Stoddard C	0	N/A	0	0	0

# 2015 Fire Prevention Matrix

WPI Residence Halls	Fire Alarm Monitoring by Simplex & WPI Police	Fire Suppression System	Smoke Detection	Fire Extinguishers	Evacuation Plans in Rooms	Number of evacuation (fire) drills each academic year
16 Elbridge	✓	✓	✓	✓	✓	2
22 Schussler	✓	✓	✓	✓	✓	2
25 Trowbridge	✓	✓	✓	✓	✓	2
26 Hackfeld	✓	✓	✓	✓	✓	2
Daniels Hall	✓	✓	✓	✓	✓	2
East Hall	✓	✓	✓	✓	✓	2
Ellsworth Apartments	✓	✓	✓	✓	✓	2
Faraday Hall	✓	✓	✓	✓	✓	2
Founders Hall	✓	✓	✓	✓	✓	2
Fuller Apartments	✓	✓	✓	✓	✓	2
Institute Hall	✓	✓	✓	✓	✓	2
Morgan Hall	✓	✓	✓	✓	✓	2
Riley Hall	✓	✓	✓	✓	✓	2
Stoddard A	✓	✓	✓	✓	✓	2
Stoddard B	✓	✓	✓	✓	✓	2
Stoddard C	✓	✓	✓	✓	✓	2

✓ signifies an acknowledgement that both systems and actions are in place

# 2015 Fire Statistics/Data

WPI Residence Halls	Fire Incidents	Cause of Fire (Intentional) (Unintentional) (Undetermined)	"Damages" Refers To The Value Of Property Damage Caused By The Fire	"Injuries" Refers To Injuries Requiring Medical Treatment	"Fatalities" Refers To Death Relating To Fire
16 Elbridge	0	N/A	0	0	0
22 Schussler	0	N/A	0	0	0
25 Trowbridge	0	N/A	0	0	0
26 Hackfeld	0	N/A	0	0	0
Daniels Hall	1	<u>Undetermined</u> Trash Can Outside Building	0	0	0
East Hall	0	N/A	0	0	0
Ellsworth Apartments	0	N/A	0	0	0
Faraday Hall	0	N/A	0	0	0
Founders Hall	0	N/A	0	0	0
Fuller Apartments	0	N/A	0	0	0
Institute Hall	0	N/A	0	0	0
Morgan Hall	0	N/A	0	0	0
Riley Hall	0	N/A	0	0	0
Stoddard A	0	N/A	0	0	0
Stoddard B	0	N/A	0	0	0
Stoddard C	0	N/A	0	0	0