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<th><strong>What?</strong></th>
<th><strong>Why?</strong></th>
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| **Visit the Career Development Center (CDC) at the Project Center (1st Floor) and explore our services. Review tip sheets, and visit the CDC lobby library to view resources.** | • Familiarize yourself with CDC resources and staff  
• Gain a better understanding of your major, possible careers, and internship resources  

| **Access your Handshake account** to explore internships, co-ops, and and part-time jobs posted for WPI students. | • Gain access to jobs, co-ops, internships, resources, podcasts, and tip sheets, and additional resources.  
• Ensure that your current data will yield suitable jobs  

| **Learn how to write your resume and cover letters, or how to update them with your first year information** with guidance from CDC workshops, tip sheets and podcasts, and/or assistance from CDC staff via drop-in appointments. | • Prepare for Career Fairs  
• Apply to internships, co-ops, work study, and part-time jobs to gain practical experience in your field  
• Add Great Problem Seminar to your resume, if applicable  

| **A Term:** Write your resume for your IQP application and to apply for summer internships. | • To be prepared for IQP and to be competitive at the Fall Career Fair  

| **CONSIDER A Co-Op position where you work for 6-8 months to gain in-depth, hands-on and related experience. You do not take classes during this time period, nor pay tuition.** | • Co-ops are paid employment opportunities that enhance your experience and resume. This is something to consider especially if you transferred a lot of AP credit into WPI.  

| **Meet with a CDC staff member.** | • Discuss career options and learn how to find an internship  

| **B Term:** Schedule a Mock Interview at the CDC. | • To practice interviewing for internships or co-ops  

| **Learn about and consider doing a co-op (6-8 months of work experience).** | • There are lots of opportunities  
• To build on your experience in your resume  

| **Access and utilize CareerShift (through Handshake).** | • To search for internships and co-ops, research companies of interest and company contacts (CareerShift)  

| **Attend company information sessions (keep an eye out for these events in Handshake).** | • Learn about companies, careers, full-time and part time jobs, summer internships, and co-ops, and meet with professionals  

| **ATTEND THE FALL CAREER FAIR (September) and the SPRING CAREER FAIR (February).** | • Find a summer internship and jobs  
• Learn about jobs and careers  
• Meet and network with WPI alumni and employers  

| **Participate in extracurricular activities and join professional societies on campus; take on a leadership role.** | • To build leadership, management, and teamwork skills  
• To add experience to your resume  
• For a list of recommended associations, check out your major’s Career Outlook page for some recommendations.  

| **Get to know faculty and administrators.** | • To help guide you towards a career  
• For future references  

| **Visit the CDC to incorporate the past year’s projects and jobs/internship/activities onto your resume.** | • To hit the ground running in August and to begin searching for next year’s summer internship  

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**Career Development Center**  
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