

10th CAO Meeting of AY 2017-2018
Monday, November 20, 2017 SL 124

In Attendance: Kristin McAdams (Academic Programs), Kris Wobbe (Associate Dean of Undergraduate Studies), Maddie Chudy (Student Rep), Amy Zeng (FBS), Sarah Miles (Registrar), Anita Mattson (CBC), Cosme Furlong (ME), Stephan Sturm (MA), Shea O'Donovan (Student Rep), Khalid Saeed (SSPS), Paul Reilly (Academic Advising),

Chair A. Zeng called the meeting to order at 11:00AM.

Old Business

1. The minutes from the 9th meeting, November 13, 2017, were approved.
2. The motion to add "Accelerated Object-oriented Design Concepts" (CS 2103) was discussed. The revisions received from the originator met with the requirements of the conditional approval voted in last week. The motion will be submitted to Mark Richman for the next faculty meeting. Liaison: A. Mattson
3. The motion from Economic Science Program to change ECON 1130 to ECON 2130 was discussed. The revisions received from the originator met with the requirements of the conditional approval voted in last week. This motion will be submitted to Mark Richman for the next faculty meeting. Liaison: Khalid Saeed.
4. The request for a proposed individual minor in Creative Writing was approved. Liaison: Amy Zeng.
5. CAO requested that a line be included at the bottom of the Proposal for a Minor form asking the student to include a short rationale for the proposed minor. Liaison: Sarah Miles
6. The motion from the Foisie Business School to add an experimental course, OIE 360X, was discussed. It is currently going through the departmental approval process. We should expect to cover it next week at the CAO meeting. Liaison: Amy Zeng.

7. There were no updates on the request for a proposed individual minor in Spacecraft Systems and Management. We are still waiting for a response to suggestions from the originator. Liaison: Cosme Furlong.

New Business

1. A motion from HUA to add a new experimental course, MU 20XX: Music in Time of Conflict was discussed. Minor changes were recommended to the liaison and originator. (Change in course number was suggested; 203X is available). A suggestion was made that the course description be made more general if the course becomes permanent. Liaison: Amy Zeng.
2. The motion from HUA to make two experimental courses, CN 354X, CN 355X, permanent, CN 3542 and CN 3543 (Advanced Intermediate Chinese II and III) was discussed. Minor changes were recommended for the liaison to make to the motion. The committee approved the motion with minor edits. Liaison: Amy Zeng
3. Motion from HUA and Global and International Studies Program to add an experimental course: INTL 221X: Modern Latin America. Several questions about resource needs arose. The liaison will check with the originator to make sure that the resources needs are there prior to voting. No vote was taken. Liaison: Amy Zeng
4. 6 motions from BME: Add 3 new courses (BME 2502, BME 2610, BME 1004); delete 1 course (BME 2511); change 2 course descriptions (BME 2811, BME 4831) were briefly discussed. The motions were organized into new courses, deleted course, and course changes. Time allowed for a more detailed discussion only on BME 1004. Significant suggestions were made for the originator: More details are needed on resource needs and justification. What are the thoughts of CS or ME? Will the class count as a CS credit for majors outside of BME? No vote was made as further discussion is required. Liaison: Cosme Furlong

5. Petition for readmission after suspension. CAO committee voted on and approved the request. Liaison: Sarah Miles

The meeting was ended at 11:57am.

Respectfully submitted,
Anita Mattson, (CBC)
CAO, Secretary