

13th CAO Meeting of AY 2017-2018
Monday, December 11, 2017 SL 124

In Attendance: Maddie Chudy (Student Rep), Kris Wobbe (Associate Dean of Undergraduate Studies), Kristin McAdams (Academic Programs), Paul Reilly (Academic Advising), Sarah Miles (Registrar), Anita Mattson (CBC), Khalid Saeed (SSPS), Amy Zeng (FBS), Cosme Furlong (ME)

Chair A. Zeng called the meeting to order at 11:02AM.

Old Business

1. A. Zeng has volunteer to be chair again for C Term.
2. The chair will send a link to solicit times to schedule meetings for CAO to meet in C Term.
3. The minutes from the 12th meeting, December 4, 2017, were approved.
4. The proposal for an individual minor in Spacecraft and Systems Management was discussed. A vote was taken and the individual minor was approved. Liaison: Cosme Furlong
5. The CAP feedback on CAO motions on creating Cat III and Special Topics courses were discussed. Minor changes were made to both the Cat III motion and the Special Topics motion. The motions will be sent back to CAP for discussion. Liaison: Amy Zeng
6. The motions to add BME 2610 and BME 4831 have now met the conditions of approval. Liaison: Amy Zeng

New Business

1. The motion from SSPS to add ECON 2126 was discussed. Minor suggestions made to the originator. A vote was taken and the motion was approved. Liaison: Khalid Saeed.
2. The motion from SSPS and HUA to add cross-listed experimental courses: AR216X and ECON 216X was discussed. Minor suggestions were made to the liaison and originator (dates, level of the course, Cat II, resources). A vote was taken and the motion was conditionally approved. Liaison: Khalid Saeed
3. An interim committee to hear any academic standing appeals in the week before classes begin for C-term was created.

4. A petition for readmission was discussed. A vote was taken and the motion was conditionally approved pending confirmation of favorable grades in the student's most recent transcripts. Liaison: Sarah Miles

The meeting was ended at 11:58am.

Respectfully submitted,
Anita Mattson, (CBC)
CAO, Secretary