

## **7<sup>th</sup> CAO Meeting of AY 2017-2018**

Friday, October 6, SL 226

In Attendance: Maddie Chudy (Student Rep), Cosme Furlong (ME), George Heineman (CS), Kristin McAdams (Academic Programs), Sarah Miles (Registrar), Shea O'Donovan (Student Rep), Stephan Sturm (MA), Paul Reilly (Academic Advising), Angel Rivera (HUA), Kris Wobbe (Associate Dean of Undergraduate Studies),

Chair G. Heineman called the meeting to order at 9:00AM.

### **Old Business**

1. The minutes from the 6<sup>th</sup> meeting on September 29 were approved.

### **New Business**

1. Motion from CAO-WPI Policy Awarding Retroactive Credit (originator/liaison: A Rivera).
2. The motion from the Humanities & Arts regarding awarding retroactive credit for Humanities and Language/Literature credit was discussed. A new set of suggestions was provided to the originator/liaison to be forwarded to the Humanities & Arts for consideration.
3. The Cat III new designation for courses was discussed and approved by CAO with some minor modifications to the motion.
4. CAO motion for Special Topic Courses. The motion to introduce Special Topics (ST) courses for undergraduates was discussed in detail. A new set of recommendations/suggestions to modify the motion was discussed. The motion will be forwarded for discussion with CAP.
5. BB 3040 course schedule adjustment (originator: J. Rulfs). The motion presented by the Biology department was discussed and approved by CAO.
6. Chair Heineman requested that we all review our schedule for meeting times in B term.

The meeting was adjourned at 9:58AM.

Respectfully submitted,  
Angel A. Rivera, (HUA)  
CAO, Temporary Secretary