

Committee on Academic Operations Meeting Minutes

14th CAO meeting of 2015-2016

Tuesday, Nov. 24, 2015 in Beckett Conference Room, Fuller

Chair: Rob Lindeman (CS)

Secretary: VJ Manzo (HUA)

In Attendance:

William Clark (CHE), Mark Claypool (CS), Heather Jackson (Registrar), Chuck Kornik (Administrator of Academic Programs), Rob Lindeman (CS), VJ Manzo (HUA), Paul Reilly (Academic Advising), Stephan Sturm (MA), Kris Wobbe (Associate Dean of Undergraduate Studies)

Student representative: Whitney Davis

Called to order at 3:03pm

Minutes approved

Old Business:

Motion from HUA to add a New Permanent Course, HU 2230 (liaison Clark)

- Consult originator

Motion from MA to add MA 4892 (liaison Sturm)

- Conditionally approved

Motion from MA to Add a New a Course, MA 4216 (liaison Sturm)

- Description should reflect Pass/NR grading mode
- The Registrar will check the grading infrastructure available in Banner to clarify that zero credit and pass/NR options are available
- Distribution requirements should note that this course is required to be passed four times
- Conditionally approved

Motion from MA to Change the Distribution Requirements for MAC (liaison Sturm)

- Distribution requirements should note that students must complete MA 4216 seminar
- Note 7 requirement seems too prescribed. CAO requests specific course "equivalents" and "recommended" courses in lieu of "must include" required courses. Listed courses should be noted as recommended courses and equivalents should be listed or referred to in an additional advising sheet.
- Same comment as above as applicable for all notes.
- Consult with Originator

New Business:

Student Petition for re-admittance (liaison H. Jackson)

- No action

Motion from SSPS to Add a New Course, ENV 2700 (liaison Claypool)

- Add new hire information to resources section
- Please show department approval date
- Conditionally approved

Student Petition for part-time re-admittance (liaison H. Jackson)

- CAO would like to see evidence of academic achievement by Dec. 7
- No action

Motion from IMGD to not offer IMGD 3030 in 2016-2017

- Approved

Student Petition for part-time re-admittance (liaison H. Jackson)

- CAO would like to see evidence of academic achievement
- Denied

Motion from IMGD to not offer IMGD 3010 in 2016-2017

- Approved

Student Petition for part-time re-admittance (liaison H. Jackson)

- CAO would like to see a letter of recommendation
- Denied

Motion from IMGD to Add a New Course, IMGD 2048 (liaison Claypool)

- Please add narrative explaining that the experimental course offering and permanent offering may not be repeated for credit
- Editorial: capitalize "d" in Recommended background "3D"
- Conditionally Approved

Meeting adjourned at 4:04pm.

Respectfully submitted,
V.J. Manzo, CAO

