

Committee on Academic Operations Meeting Minutes

18th CAO meeting of 2015-2016

Tuesday, Jan. 19, 2016 in Salisbury Labs 124

Chair: Stephan Strum (MA)

Secretary: VJ Manzo (HUA)

In Attendance:

William Clark (CHE), Mark Claypool (CS), Balaji Panchapakesan (ME), VJ Manzo (HUA), Kristin McAdams (Administrator of Academic Programs), Paul Reilly (Academic Advising), Stephan Strum (MA), Justin Wang (BUS)

Called to order at 4:02pm

Announcement

CAO welcomes Balaji Panchapakesan as new member for Spring '16 (replacing Rob Lindeman)

Minutes of CAO Meeting #17 approved

Administration:

1. Chair's Lunch Assignment
2. Responsibilities of CAO Chair (Sturm)
3. Review of Outstanding Motions (Sturm)
4. Report on Online Submission System for CAO Motions (Claypool)
5. Discussion on Liaison Assignment (Sturm)
6. Perspectives for Longer Term Work (Sturm)

Old Business:

1. Student petitions received over break
 - Five student petitions were reviewed and voted on over the winter break
2. Motion from HUA to add a New Permanent Course, HU 2230 (Clark)
 - Conditionally approved
3. Motion to Add a New Course, GPH 1000 (Wobbe)
 - Rescheduled for the following meeting

4. Motion to Add a New Course, GPH 2000 (Wobbe)

- Rescheduled for the following meeting

5. Motion to Add a New Course, GPH 4000 (Wobbe)

- Rescheduled for the following meeting

6. Motion to Establish the GPH Designation (Global Public Health) (Wobbe)

- Rescheduled for the following meeting

7. Motion to Establish a WPI Minor in Global Public Health (GPH) (Wobbe)

- Rescheduled for the following meeting

New Business:

1. Motion from Foisie SoB to add a New Experimental Course, ECON 291X/ETR 291X (liaison Wang)

- CAO requests clarification regarding the teaching resources. Specifically, if it is co-taught, and how the instructor's current load will be managed.
- CAO requests that the originators notify Robotics regarding potential impacts to their degree requirements
- CAO requests clarification regarding allocation of credit
- Conditionally approved

Meeting adjourned at 5:00pm

Respectfully submitted,
V.J. Manzo, CAO