

## **Committee on Academic Operations Meeting Minutes**

1st CAO meeting of 2015-2016

Tuesday, Sept. 8, 2015 in Beckett Conference Room, Fuller

**Chair:** Rob Lindeman (CS)

**Secretary:** VJ Manzo (HUA)

### **In Attendance:**

William Clark (CHE), Mark Claypool (CS), Art Heinricher (Dean of Undergraduate Studies), Heather Jackson (Registrar), Chuck Kornick (Administrator of Academic Programs), Rob Lindeman (CS), VJ Manzo (HUA), Paul Reilly (Academic Advising), Stephen Strum (MA), Kris Wobbe (Associate Dean of Undergraduate Studies)

Called to order at 3:00

### **Old Business:**

Selected new secretary: V.J. Manzo (HUA)

CAO representatives selected for 2015 Chair's luncheons

### **New Business:**

Motion to add PSY 2501 (Wobbe liaison):

- Can course count toward two university-wide (HUA and SS) requirements; needs to be clarified
- Could students potentially switch the application of the course from HUA to SS or vice versa later on
- "Student that receive credit" sentence should be added as a note
- Conditionally approved if "cannot count for both" language is added

Motion for new minor in PY/RE liaison (Claypool liaison)

- New liaison assigned
- Consult with originator

Motion for new minor in Chinese studies

- Approved
- Registrar noted the need for a consistent form for tracking sheets

Motion to add experimental course HU333X (Clark liaison)

- Physical location?
- What are these faculty members teaching now? What current courses are not being taught?
- When was this approved by HUA?
- Evaluation plan?
- Consult with originator

Meeting adjourned at 4:01pm.

Respectfully submitted,  
V.J. Manzo, CAO