

Committee on Academic Operations Meeting Minutes

2nd CAO meeting of 2015-2016

Tuesday, Sept. 15, 2015 in Beckett Conference Room, Fuller

Chair: Rob Lindeman (CS)

Secretary: VJ Manzo (HUA)

In Attendance:

William Clark (CHE), Mark Claypool (CS), Christine Love (Registrar), Rob Lindeman (CS), VJ Manzo (HUA), Paul Reilly (Academic Advising), Stephen Strum (MA), Kris Wobbe (Associate Dean of Undergraduate Studies)

Student Representatives: Whitney Davis, Maggie Vaccaro

Called to order at 3:02

Old Business:

Minutes approved

Motion from HUA to add HU33X (Clark liaison):

- Consult with originator

New Business:

Motion to Approve Minor in Philosophy and Religion (Claypool liaison):

- Improve language to clearly state: any student can minor in Philosophy and a Religion except students majoring in HUA with a concentration in either Philosophy or Religion
- Improve language clarifying requirement 2, the capstone, and the relationship to the undergraduate catalog
- Add "Concentration (if applicable)" line to application
- Conditionally approved

Motion from HUA for Medical Humanities (Clark liaison):

- How do the individual courses dictate the medical emphasis in asterisked "term papers, projects, etc." clause?
- Perhaps have a sign-off sheet for course instructors to verify the medical emphasis?
- Perhaps restructure as IDM?
- Emphasis in medicine is unclear in courses listed

- Is it essential that the minor only require HUA courses? Other programs submitted seemed to emphasize this.
- Consult with originator

Motion from Foisie SoB for ETR 280X (Claypool liaison):

- What is the instructor giving up to teach this course?
- Please list assessment questions?
- Specify credit if other than only elective credit; any major credit?
- Consult with originator

Motion Request for Waiver of Pay and Credit Policy

- Discussed with no vote

Meeting adjourned at 4:01pm.

Respectfully submitted,
V.J. Manzo, CAO