

## **Committee on Academic Operations Meeting Minutes**

3rd CAO meeting of 2015-2016

Tuesday, Sept. 21, 2015 in Beckett Conference Room, Fuller

**Chair:** Rob Lindeman (CS)

**Secretary:** VJ Manzo (HUA)

### **In Attendance:**

William Clark (CHE), Mark Claypool (CS), Heather Jackson (Registrar), Rob Lindeman (CS), VJ Manzo (HUA), Paul Reilly (Academic Advising), Stephan Sturm (MA), Kris Wobbe (Associate Dean of Undergraduate Studies)

Student Representatives: Maggie Vaccaro

Called to order at 3:00

### **Old Business:**

Minutes approved

Chair will check COG to find replacement for new CAO member absent this term

Motion from HUA to add HU33X (Clark liaison):

- Consult with originator

Motion from HUA for Minor in Medical Humanities (Clark liaison):

- Consult with originator

Motion from the Foisie SoB for ETR280X (Claypool liaison):

- Consult with originator

Petition: Pay and Credit Waiver (Wobbe liaison):

- Chair of CAO had substantive discussions with both CAP and Dean of Undergraduate Studies about pay and credit and was assured that this matter will be taken up with all speed by CAP and not returned to CAO.
- Chair of CAO also made clear that all potential sponsors who expect to pay their students will not be permitted to do so until CAP has addressed the matter.
- Items 1 and 2 of the petition, Wall Street Project Center, were removed from the petition
- Item 3 of the petition, NSF/Panama project center, approved

**New Business:**

Petition from HUA to unschedule EN2244

- Approved

Petition from HUA to unschedule RE3721

- Approved

Motion from the ME to remove cross-listing of several AE/ME courses (Claypool liaison):

- Implementation date must be 2016-2017 or later
- Conditionally approved

Motion from the CS to cross-list ECE 4802 (Strum liaison):

- Not printed in catalog, approved after catalog printing
- ECE should be noted as supportive or knowledgeable of the cross-listing
- Conditionally approved

Motion from the BBT to add a capstone course (Wobbe liaison):

- When will these courses be offered?
- Clarification in topics needed; should discrete sections be added?
- Changing the distribution requirements should be a separate proposal from changes to the language of the catalog
- Add more information to rationale
- Add clarification to resource needs
- Consult with originator

Meeting adjourned at 4:04pm.

Respectfully submitted,  
V.J. Manzo, CAO