

WPI Committee on Academic Operations Minutes

*4th CAO meeting of AY 2015-2016
Tuesday, September 29, 2015
Beckett Conference Room, Fuller Labs*

Present: VJ Manzo (HUA; Acting Chair), Stephan Sturm (MA; Acting Secretary), William Clark (CHE), Mark Claypool (CS), Whitney Davis (Student Representative), Heather Jackson (Registrar), Paul Reilly (Academic Advising), Kris Wobbe (Provost Representative, Associate Dean of Undergraduate Studies – until 3:35pm), Maggie Vaccaro (Student Representative)
Absent: Chuck Kornick (Administrator of Academic Programs), Rob Lindeman (CS), Wes Mott (BUS)

Meeting called to order at 3:01pm

Old Business

1. Minutes of 3rd meeting approved
2. Motion from BBT to add a Capstone Course (*Wobbe liaison*)
Motion from BBT to drop BB4008, BB4010, and BB4150 (*Wobbe liaison*)
Discussion of enforcement of recommended background and long term planning
⇒ returning to originator for discussion
3. Motion from HUA for a minor in Medical Humanities (*Clark liaison*)
⇒ rejected
4. Motion from Foisie SoB for a new experimental course ETR 280X Entrepreneurial Finance (*Claypool liaison*)
⇒ still with originator

New Business

1. Motion from IMGD to add new Experimental Course IMGD 480x (*Claypool liaison*)
If going permanent, think about appropriate cross listing with social sciences; Change formulation of recommended background; Course number verification
⇒ Conditionally approved
2. Motion from CEE to change course titles and descriptions of AREN 3001 & AREN 3002 (*Manzo liaison*)
Change is too substantial for reformulation; CAO is concerned that CE 3030 (which is not part of the major) is part of recommended background
⇒ Suggested to do add/drop instead

3. Motion from CEE to change the Minor requirements
Motion from CEE to change the distribution requirements
⇒ Not considered (as consequence of point above)
4. Motion from BME to change course the description of BME 4201 (*Clark liaison*)
Motion from BME to change course the description of BME 1001 (*Clark liaison*)
CAO requests explicit tracking of changes
⇒ Sent back to originator

Meeting adjourned at 3:56pm

Respectfully submitted,
Stephan Sturm, CAO acting secretary