

## WPI Committee on Academic Operations Minutes

*6<sup>th</sup> CAO meeting of AY 2015-2016  
Tuesday, October 13, 2015  
Beckett Conference Room, Fuller Labs*

**Present:** VJ Manzo (HUA; Acting Chair), Stephan Sturm (MA; Acting Secretary), William Clark (CHE), Mark Claypool (CS), Heather Jackson (Registrar), Chuck Kornick (Administrator of Academic Programs), Paul Reilly (Academic Advising), Kris Wobbe (Provost Representative, Associate Dean of Undergraduate Studies); Guest: Jill Rulfs (BBT; 3:15-3:55pm)

**Absent:** Whitney Davis (Student Representative), Maggie Vaccaro (Student Representative), Rob Lindeman (CS), Wes Mott (HUA)

Meeting called to order at 3:02pm

### Old Business

1. Minutes of 5<sup>th</sup> meeting approved
2. Motion from Foisie SoB to add ETR 280X (*Claypool liaison*)  
⇒ Approved
3. Motion from CEE to change the Distribution Requirements (*Manzo liaison*)  
*CAO is worrying that there are too many restrictive requirements and is referring to the faculty's Statement of Values of Undergraduate Education: "WPI's programs shall be sufficiently flexible so as to allow students significant choice in and responsibility for planning their courses of study" (Faculty Handbook, p.2-24, 5.)*  
⇒ Back to originator to inquire if additional flexibility is possible
4. Motion from CEE to change the Minor Requirements (*Manzo liaison*)  
⇒ Postponed (after the distribution requirements are clarified)
5. Discussion with Jill Rulfs (BBT) about motions from BBT, to add a capstone course and to drop BB4008, BB4010, and BB4150  
⇒ Motion rejected in current form. CAO suggests that it would be ready to approve if sign-in requirement is dropped and appropriate language in the course description is added instead.

Meeting adjourned at 4:12pm

Respectfully submitted,  
Stephan Sturm, CAO acting secretary