Present:  J. Beck; S. Becker; M. Brooks; J. Doyle; M. Elmes; A. Heinricher; D Olinger

Voted to approve minutes for meetings November 10, 2016 and December 1, 2016 with minor modifications.

Edited letter to be sent to department heads and program directors about review policies for Tenured, Tenure Track and Non Tenure Track faculty.

Discussed problems with registration system where students were unable to register for a period of time. Apparently the system’s slow response caused students to open new windows to try again, further slowing the system.

Respectfully submitted,
Joseph E. Beck