

Committee on Academic Policy

Meeting Minutes

7th CAP Meeting of 2018-2019

Monday, November 12, 2018 2PM in SL226

Chair: David Olinger (ME)

In Attendance: George Heineman (CS), Art Heinricher (Dean, Undergraduate Studies), Mayer Humi (MA), David Olinger (ME), Sarah Miles (Registrar), Jill Rulfs (BBT), Guillermo Salazar (CEE)

Student Representatives: Chris Tocci (BIO/PW), Ryan Candy (MA)

1. Minutes from October 29, 2018 were approved.

2. Announcements

- o Welcome, new SGA Rep, Ryan Candy '21 (MA)
- o Grade replacement motion presented and approved at Nov. 8 faculty meeting
- o Bob Brown will be invited to the next CAP meeting to be held on November 19 to discuss issues related to the development of the e-Projects 2.0 system. Please send to D. Olinger any issues to be included in the discussion by Thursday, November 15, 2018.

3. Undergraduate Certificate Programs (UCP)

D. Olinger met with the Provost related to the potential development of these programs. D. Olinger presented to the committee a September 21, 2006 motion approved by the Faculty on this subject. Certificates detailed in that motion were intended to promote professional education among individuals not matriculated at WPI. To this date, there have been no certificates awarded under this program. However, the nature of the programs approved in the past are different to the new concept under consideration which would be for WPI students. Discussion ensued about the intended components of the UCP. The committee concluded that the WPI Minor already accomplishes the desired intent of the UCP.

D Olinger will convey CAP's opinion back to the Provost.

4. Online Student reports from A term.

G. Heineman reported that data from fully online reports in A term 2018 are currently under analysis by the Steering Committee for Online Student Reports. The steering committee intends to present a report to CAP late in C term 2019. A preliminary finding shows that the percent response from online surveys (at least for A term) is not significantly lower than what was obtained over the years using printed surveys distributed in class.

5. M. Humi asked for the status of the task force who was assigned to study the impact of graduate students teaching undergraduate courses. The task force has not produced any results to this date.

6. J. Rulfs reported on the financial implications for rare cases in which an undergraduate student taking graduate courses result in registration overload. A task force should review the information and report to the committee.

Next CAP meeting: Nov. 19, 2pm, SL226

Meeting adjourned at 2:50 PM

Submitted by Guillermo Salazar (Secretary B term)