

Committee on Academic Policy

Meeting Minutes

8th CAP Meeting of 2018-2019

Monday, November 19, 2018 2PM in SL226

Chair: David Olinger (ME)

In Attendance: George Heineman (CS), Art Heinricher (Dean, Undergraduate Studies), Mayer Humi (MA), David Olinger (ME), Jeanine Plummer (CEE), Jill Rulfs (BBT), Guillermo Salazar (CEE)

Student Representatives: Chris Tocci (BIO/PW), Ryan Candy (MA)

Guest: Bob Brown (IT), Katie Gilbert (Registrar)

1. D. Olinger asked the committee to consider a motion from faculty governance leadership to the Board of Trustees prior to the December 1 date for updated By-Law implementation. Discussion ensued.
2. B. Brown and K. Gilbert (attending for S. Miles) entered the room. B. Brown gave a brief overview of the development process of the e-Projects 2.0 system. The first phase of development of this system focuses on the promotion of all types of projects at WPI. It is intended to be a "one-stop shop" for students and advisors. This phase is in place and operational. An "Assignment" component for off-campus projects based on mathematical optimization is currently under development.

The second phase focuses on the Registration process and is currently under development. The committee brought up some important considerations for the new Registration component to include among others: verification of student major when students register for a 4/3-unit interdisciplinary MQP for double majors and verification of faculty program affiliation. In addition, the registration process should include a statement describing how the interdisciplinary MQP will meet the requirements of both majors, as specified when the faculty approved the original registration process. It is intended to deploy this phase to the WPI community by the end of the summer 2019. To that end, CAP members A. Heinricher and J. Rulfs will assist B. Brown on CAP related issues.

3. K. Gilbert informed the committee that a form that requires all advisors involved in student 4/3 unit MQPs pursuing a Double Major at the time of registration will be available in PDF format under the current online registration system. This form will later be fully integrated into the e-Projects 2.0 system

Next CAP meeting: Nov. 26, 2pm, SL226. A representative from the Undergraduate Outcomes Assessment Committee (UOAC) will attend the nextCAP to revisit a *Global and intercultural competency learning outcome* motion initially discussed last year.

Meeting adjourned at 2:50 PM

Submitted by Guillermo Salazar (Secretary B term)