

**Committee on Governance Meeting Minutes**  
**Meeting #12 (2017-18)**  
**Monday, November 13, 2017, 1:30 pm – 3:00 pm**  
**HUA Conference Room, SL 124**

In Attendance: Leonard Albano, Bruce Bursten (Provost), Glenn Gaudette (Chair), Mark Richman (Secretary of the Faculty), David Spanagel (Secretary), and Bengisu Tulu,

1. The meeting was called to order at 1:36 pm.
2. The agenda was approved as distributed.
3. The minutes for COG meeting #11 (Nov. 6) were discussed and amended, but final approval was postponed to give members a chance to review a clean copy with all the proposed changes. It will be distributed and voted upon electronically after the meeting.
4. COG prepared to resume discussion of a proposal submitted anonymously to COG to revise the Faculty Handbook term limits language for the Secretary of the Faculty.

Prof. Richman recused himself from the meeting for this agenda item only.

Provost Bursten shared additional benchmark information from institutions that are members of our 2016 peer list, including examples of faculty governance leadership structures, terms of service for positions analogous to a Secretary of the Faculty, eligibility of governance leaders for immediate renewal, and leadership succession mechanisms.

Prof. Gaudette indicated his desire for COG to make a decision soon on this matter, but felt that we should include committee members who were unable to attend today's meeting in a discussion, before proceeding to a vote on the motion.

5. COG resumed its preparations for this year's faculty evaluation of administrators.

COG agreed that it might be worthwhile to include a set of questions not attached to any particular administrator, so that faculty members could register their thoughts about how the Institute is doing in general (strategic direction, etc.). Two COG members agreed to generate a draft of what this new section might look like.

To focus the evaluations on *academic* administrators so that faculty members could provide feedback to those with whom they are most familiar, a motion was made and seconded to remove the Chief Financial Officer (CFO) from this year's group of administrators to be evaluated. A suggestion was added that a COG member confer with CFO Solomon and consult with FAP to determine another means by which the CFO can obtain some direct feedback from the subset of faculty members who work most closely with him. The motion passed. No recommendations concerning the faculty evaluation of other nonacademic administrators were made.

The group to be evaluated this year will include the President, the Vice Provost for Research (VPR), the Dean of Undergraduate Studies, and the Dean of Graduate Studies. The

committee reexamined draft versions of the specific categories and questions to be asked about the VPR and the Dean of UGS.

6. The meeting adjourned at 2:58 pm.

Respectfully submitted,

David Spanagel, COG Secretary